

**St. John's Cathedral
Vestry Meeting Minutes
December 17, 2015**

Members Present:

Bill Erwin, Ginny Myrick, Martha Cox, Don Lester, Faye Wisner, Joe O'Shields, Robert Hyde, Charles Winney, John Adams, Ryan Uitti, Tommy Donahoo, Bonnie Hardman

Members Absent:

Hud Berrey, Jim Jamison

Quorum:

Yes

Clergy/Staff Present:

Kate Moorehead, David Erickson, Meredith Cataland, Tina Hutcheson

Clerk:

Tina Hutcheson

Guest:

Dick Wilkerson

Devotional:

Led by Ginny Myrick

Moment of Gratitude:

Dean Kate recognized Raja and Lily for Christmas dinner. John Adams recognized Tom Burrell and his wife for the outside mats at the kitchen door. Tommy Donahoo recognized Missy Ketchum for her presentation on Episcopal School and also Judge Tjoflat, and Kate also added Meg Sacks.

Approval of Minutes:

Ginny Myrick made the motion to approve the minutes of the November 19 meeting. Martha Cox seconded. The minutes were unanimously approved.

Nominating Committee Report:

Bill Erwin reported that we have a very robust list consisting of 13 nominees for Vestry and 6 for delegate selection. He also emphasized his desire for the Vestry to thank the nominees for running and to encourage those not elected to consider running next year. He discussed having two Coffee Hour sessions to get to know candidates and credited Faye Wisner for that suggestion. He also gave the reminder that the Annual Meeting is January 31st and the Diocesan Convention is a week earlier.

The following list of nominees was read into the minutes. Claude Moulton, Forrest Andrews, Gil Wright, Tommy Donahoo, Deborah Baker, John Sefton, Tom Burrell,

Bill Fouraker, Kirk Altman, Bonnie Burton, Ellie Smith, Lindsey Riggs and David Slaght. The delegates are Bo Parker, Jim Jamison, Bill Chatfield, John Burr, Barbara Fiser and Emily Roberts.

Finance Report:

Bill Erwin introduced Dick Wilkerson for any members not present at the previous meeting.

Meredith Cataland referred to handouts and explained the finance report including yearly comparisons. Martha Cox asked to possibly get the finance reports to the Vestry with the minutes draft, to which Meredith agreed.

Charles Winney reported that the Preservation Fund is breaking even. He also discussed the current auditors and a potential new firm who made a presentation to the committee three or four weeks ago. No selection has been made.

Dick expounded on the introduction of the new firm and their experience. He stated that the Finance Committee has approved appointment of this firm, and there was further discussion during which Bill Erwin pointed out that the Vestry needs a month's notice for such requests. It was asked that the Vestry receive a copy of the audit firm proposal which includes the terms of engagement as well as the cost. It will be voted on at the January meeting.

Dick also commended Charles and Meredith for facilitating a clean audit. He also discussed the vision of the Finance Committee. Martha requested that the Vestry be given information on the different funds and trends at the January meeting and subsequent regular reporting on fund status. There was further discussion of fund presentation and history during which Don Lester pointed out that a few years ago Robert Hyde had prepared a large notebook related to the Preservation Fund.

There was also discussion regarding efficiency at the January Vestry meeting considering the agenda items to be discussed. Dick invited the Vestry to the Finance Committee meeting at 10:30 the day before the Vestry meeting.

Reports from Leadership Councils:

Campus and Facilities:

Don Lester reported that the properties committee met earlier in the month and received updates on the status of several projects from Tim Engemann. He reported that the bell tower is ready for Christmas Eve. He also reported that the sound and video upgrade is almost done. He explained that there is money left over from those projects and how it could potentially be best used. There was further discussion of how the upgrades will enhance outreach and also how well done the additions are. Don also reported that the work on the 2nd floor bathroom and office is completed and that the Wifi connection is done. He reported that the parking lot is completed, and there was also discussion regarding security.

Ginny Myrick reported on the progress of the ULI TAP project. She discussed the two-day presentation to be held on January 12 and 13. She invited all Vestry members to attend. She also updated the Vestry on the status of the Rotchford House. There was subsequent discussion regarding the needed updates to the house. Dean Kate commended Ginny on the work done with the ULI project.

Stewardship and Development:

Tommy Donahoo discussed the need to bring stewardship and endowment together in the new year. Meredith gave a pledge report. David announced an upcoming Legacy of St. John's event on March 13th. Tommy added that volunteers are welcome. He also discussed the Plummer Grant and the need to expand endowment opportunities.

Christian Formation:

Joe O'Shields reported that they have not met since the last Vestry meeting. The next meeting will be in January.

Service and Outreach:

No report

Parish Life:

Bonnie Hardman reported that the Parish Life Council hosted a Newcomers social on December 10th that went very well. She stated that the introductions roundtable demonstrated that the Cathedral is attracting a wide variety of people, some already active in the congregation and others who are seeking to meet new people and share their skills and passions. It was discussed that the Basic A classes provide a great starting point and that some people are taking the class repeatedly. In 2016, Parish Life will host a Fall discovery weekend with the goal being strong first-time attendance.

Worship, Music and Arts:

Faye Wisner discussed the November 22nd survey. She reported that there is a meeting the first of January. She also mentioned setting up a couple of focus groups as well.

Bill Erwin commended the councils and stated that our Vestry concept is working very well and is actually being copied.

Dean and Clergy Report:

Dean Kate reported on the new Christian Formation year with the new theme of courageous relationships. David Erickson reported on the Sunday studies. The new streamlined Wednesday night schedule and classes were also discussed. David also credited Dean Kate with a new concept of prayer groups. Dean Kate further explained the prayer group concept.

Dean Kate also discussed the Annual Meeting and the vision for the future. She encouraged the Vestry to attend the Annual Meeting on January 31st.

David reported on the new web presence through new technology.

With nothing further, the meeting was closed in prayer.

Minutes submitted by: Tina Hutcheson