

St. John's Cathedral
Vestry Meeting Minutes
June 21, 2018

6:00 p.m. – Vestry Meeting begins

Members Present

Bruce Barcelo, Chris Steilberg, Claude Moulton, Steven Busey, Chris Haley, Patricia Young-Jones, Tom Burrell, Bill Fouraker, Tommy Donahoo, Martha Cox, Debbie Baker, Lindsey Riggs

Quorum:

Yes

Treasurer

Charles Winney

Clergy/Staff Present

Dean Kate, Meredith Cataland, Cindy Cooper

Devotion

Chris Haley shared a devotional on St. Gonzaga, patron saint for youth.

Moment of Gratitude

Dale Beaman for her leadership and facilitation at the Vestry retreat. Great job!

Nancy Parks for her donation of \$100K to the Preservation Fund.

Robert Skeels for his organization of the Ushers and the refresher course.

Approval of Last Meeting Minutes

Bruce Barcelo made a motion to approve the previous meeting minutes. Tom Burrell seconded the motion.

April 2018 Minutes:

Bruce Barcelo made a motion to approve the CD-J Board Members and Lindsey Riggs seconded the motion. The Vestry discussed the process to use when requesting approval of Vestry minutes by mail.

Trustee for Drew Foundation

Tommy Donahoo shared information about the Drew Foundation and the request to have a representative from the Cathedral as a Trustee. The Foundation donates significantly to the Cathedral. Bruce Barcelo moved that Tommy Donahoo represent the Cathedral as the Trustee, which he accepted. Lindsey Riggs seconded and the Vestry approved.

Strategic Plan/Retreat Review

The Vestry will need to review the next steps in advance of the August Vestry meeting.

- #7 Tommy Donahoo and Dean Kate to meet with Dale Beaman (completed).
- #8 Tommy Donahoo is to schedule time with Chris Steilberg and Lindsey Riggs to walk through the retreat since they were not able to attend.

- Pg7, Debbie Baker clarified that the Stewardship bullet regarding the music endowment is actually related to the 501c3 status of the Organ Endowment

Rotchford House and Nursery

Tommy Donahoo led the Vestry through a lengthy discussion regarding the use of the Rochford House, the need for Nursery relocation, the impacts to the first floor offices, conference rooms, and bookstore space. Issues discussed included visibility and accessibility, fire code and ADA compliance, signage, security, cost estimates, and design specifics. Following discussion, the following motions were made:

Chris Haley made a motion to relocate the Nursery to the first floor. Tom Burrell seconded the motion. The motion was approved.

Chris Haley made a motion to instruct the Properties Committee to determine a plan and recommendation for the relocated Nursery, Administration, and Clergy. Lindsey Riggs seconded the motion. The motion was approved.

Bruce Barcelo made a motion to move the nursery to the first floor by Rally Day (August 26) or as soon as possible. Tom Burrell seconded the motion. The motion was approved.

Next Steps:

- Advise Ginny Myrick that lease has been declined.
- Martha Cox/Chris Haley are to coordinate with the Properties Committee including a plan, rendering, design ideas, and cost estimate for the first floor and Rotchford House use and signage. Space options to include for the nursery (with planned growth), bookstore, clergy, and administrative.

* Special Vestry meeting to be scheduled by Tommy Donahoo.

Finance Report

Meredith reviewed the financials month and year-to-date. She advised that the Plummer Grant was received and that the Finance Committee will meet in August to discuss usage.

Leadership Councils Report

- Outreach - No meeting. Claude Moulton to set up time with Dean Kate in follow up to discuss Vestry retreat items for this Council.
- Christian Formation - Tom shared working with Owene Courtney on Council plans.
- Parish Life - No report.
- Stewardship and Development – Chris Steilberg thanked the Vestry and welcomed Cindy as Director of Development.
- Worship Music and Art - Debbie Baker reported for the council. November 11, 2018 is the 100th anniversary of the WWI armistice. WMA will coordinate worship planning/recognition with Dean Kate, the Councils, staff and external organizations. The

new Head Verger is Beth Wilson. The Cathedral Choir Choral residency at the Washington National Cathedral is July 18-22.

Other

Claude Moulton shared his review of the CEEP conference, including a report on communications by the Diocese of Texas.

Debbie advised the Vestry that the Music Strategy kickoff

With nothing further, the meeting was closed in prayer.

Minutes submitted by Debbie Baker, Vestry Secretary.