

**St. John's Cathedral
Vestry Meeting Minutes
September 20, 2018**

6:00 p.m. – Vestry Meeting begins

Members Present

Bruce Barcelo, Chris Steilberg, Claude Moulton, Chris Haley, Tom Burrell, Bill Fouraker, Lindsey Riggs, Forrest Andrews, Tommy Donahoo, John Sefton

Quorum:

Yes

Treasurer

Charles Winney

Clergy/Staff Present

Dean Kate, Meredith Cataland, Cindy Cooper, Nicole Andress

Devotion/Opening Prayer

Chris Steilberg led the opening prayer.

Moment of Gratitude

Thanks to Donna Meyers-Perry for all her work in creating an excellent Rally Day.

Thanks to Tommy Donahoo for his work with the Brown House.

Approval of Last Meeting Minutes

Bill Fouraker made a motion to approve the meeting minutes from August 16. Tom Burrell seconded the motion. With no further discussion and no objection, the minutes were approved.

Nominating Committee Update

Tommy Donahoo updated the Vestry on the progress of the Nominating Committee. They have been assessing the needs of the Vestry and have created a list of potential candidates. They haven't reach out to anyone on the list – they are planning to meet again first before proceeding. It was suggested that there be an effort made to start to develop diversity in the leadership as well.

Explanation of Resource Sized Parishes

Dean Kate provided an explanation of the four different sizes of churches and the characteristics of each on. Family are the smallest parishes, followed by Pastoral, Program, and Resource. The Cathedral is a resource sized parish with over 350 members attending Sunday services. Parishes of this size have different levels of lay leaders with the Vestry providing guidance to the Councils, which in turn provide training to the lay members at the committee level. Parishes of this size are similar to a university in that there are lots of different classes and programs being provided at different times. The members of the Vestry of a resource sized parish will need to specialize in order to form connections with parishioners and to lead effectively. The Cathedral also has other activities that a regular parish would not such as civic events and urban development.

Finance Report

Meredith Cataland presented the monthly report and explained the handouts.

Council Reports with Metrics

- Stewardship & Development – The pledge drive has received 78 pledges to date. Cindy Cooper has asked each member of the Vestry to write thank notes to the parishioners that have pledged. She will also work on talking points for Dean Kate for Sunday services in order to educate the parishioners on what their contributions are used for at the Cathedral.
- Worship, Music, & Arts – They are beginning to plan for Armistice Day which this year is the 100th Anniversary of the end of WWI and the 25th anniversary of the Women's Veterans Memorial. They are also working on increasing their connections with the Friends of Music and others in the community. The choir has been invited to perform at St. John the Divine in New York City and the planning for this trip is also underway.
- Parish Life – They have identified four types of group in the parish. The first are group ministries that are largely independent group that require little support such as the Daughters of the King and the Brothers of St. Andrew. The next group are project communities such as Discovery or Cursillo and the third group that require coordination and staff resources to occur would be the Ambassadors program for newcomers. The fourth group requires lots of resources and rely heavily on staff members to be successful such as hospitality and special events.
- Christian Formation – They are working on determining where there has been growth and transformation in the programs offered. The Dean's Forum has been very well attended and the Youth group, Children's chapel, the Path class have also grown. The Spirituality Center has a retreat this weekend and Quiet Garden meetings throughout the year. They are planning events for later in the year including offering during Lent and also a Catechumenate class that they are looking for sponsors for.
- Outreach – They are working on determining their goals and will be meeting next Wednesday. They are working on developing smaller groups to interface and work with the Six Fingers of the Cathedral.
- Properties – The roof at the Cathedral School has been completed and paid for and the move to the Annex is still on schedule. They are currently getting bids on the ramp for the Annex and plan to start construction soon. The parking lot next to the Annex is an area of concern as it is not marked and it is difficult to get in and out of there safely. They will begin looking at options for leveling the surface and also marking out parking spaces. As part of this process, they will also look into a community development tax credit for this. The appraisal for the Brown House was completed and the property is under contract until October 12. The property next to it was closed on but it is not known if it was bought by those interested in the Brown House.

Dean's Report

Khalil Osiris will be speaking at all three services on September 30 and will also be presenting at the Dean's Forum on "Freedom in Christ." Currently the goal is to lift up his message and also to plan how to work together in the future. At the end of October on Ingathering Sunday, the former Dean, Edward Harrison will be preaching at all three services on October 28. For the Dean's Forum, the series on angels is concluding and the next series will be on the Trinity and using it to understand human relationships.

Other

As part of the remodel of the first floor of the Cathedral House, it was suggested that the new Vestry meeting room be named in honor of Steve Busey who has served for many years as Chancellor at both Episcopal School and at St. John's. Forrest Andrews made a motion to name the new Vestry meeting room the Stephen Busey Vestry Room. Tom Burrell seconded the motion. The motion was approved.

Closing Prayer

With nothing further, the meeting was closed in prayer.

Minutes submitted by Nicole Andress.