

**St. John's Cathedral  
Vestry Meeting Minutes  
October 18, 2018**

6:00 p.m. – Vestry Meeting begins

**Members Present**

Martha Cox, Bruce Barcelo, Chris Steilberg, Claude Moulton, Tom Burrell, Bill Fouraker, Lindsey Riggs, Forrest Andrews (by phone), Tommy Donahoo (by phone), John Sefton, Deborah Baker

**Quorum:**

Yes

**Chancellor**

Steve Busey

**Treasurer**

Charles Winney

**Clergy/Staff Present**

Dean Kate, Meredith Cataland, Nicole Andress

**Devotion/Opening Prayer**

Lindsey Riggs led the opening prayer.

**Moment of Gratitude**

Thanks to Bonnie Burton for all her work with the pledge drive.

Thanks to Dot West for her Happy Birthday calls.

Congratulations to John Course and Ed Grave on their world swimming record.

Thanks to the Boy Scouts for their hard work and help at Rally Day.

**Approval of Last Meeting Minutes**

Tom Burrell made a motion to approve the meeting minutes from August 16. Lindsey Riggs seconded the motion. With no further discussion and no objection, the minutes were approved.

**Nominating Committee Update**

Tommy Donahoo updated the Vestry on the progress of the Nominating Committee. They met last week and are reaching out to nominees. They will meet again in early November and review the list. Debbie Baker shared with the Vestry that she had talked with Gus Huber and he is interested.

**Finance Report**

Meredith Cataland presented the monthly report and explained the handouts.

**Strategic Plan Review**

Martha Cox reviewed the strategic plan with the Vestry. When the Vestry was at the retreat, they were enthused, engaged and focused, however, when they met again in August there was less focus and energy. There is confusion about the role of the Councils and their respective goals. The Wardens have offered to sit down with the councils and the Vestry liaisons to review the goals. The Councils also seek to engage more parishioners.

Clarification is needed regarding the councils and the interrelationships between them. While WMA seems to have a clear definition of its role, Parish Life seems more unclear as to its organization and purpose.

### **Council Reports with Metrics**

- Stewardship & Development –The pledge drive has received 176 pledges to date. This Sunday is the Youth Ingathering and the following Sunday, October 28, is the conclusion of the pledge drive with Ingathering. They plan to have a program afterwards to celebrate the end of the pledge drive. They are planning a Phone-A-thon at the next Vestry meeting in November. They are also starting to work on the Cervený Speaker series, a Veterans' Day program, and also the development opportunities with the Steve Busey Vestry Room.
- Worship, Music, & Arts – They are working on the upcoming Veterans' Day event with Donna Meyers-Perry having sent a letter requesting stories and photos from veterans and their families. They are also working on developing a fourth service with the target audience being millennials and the unchurched. A Diocesan Choral Festival is being planned for the fall of next year. There is a concern that there was not representation at a recent Civic Orchestra concert at the Cathedral.
- Parish Life – They are working on determining the structure of the council and also on a proactive intake structure. They are doing research into user interface software and an interactive presence online with the new software, Realm, being able to help with this.
- Christian Formation – They did not have an update at this meeting. They are making good progress with the Youth program and the Dean's Forum continues to have good attendance.
- Outreach – They are meeting two to three times a month and have gone through their budget. They are working on determining what they need to do to get people to connect with the groups. They are also cutting back on the outreach to Sulzbacher due to the budget and they also do not have a good contact there. They are working on creating a list of groups with the leaders and the principal people.
- Properties (with update on Brown House) –There have been some complaints about the lot across the street that is used for parking. There are limitations as to what can be done to renovate it without reclassifying it as a parking lot. There is also a plan to lease space and provide services to Khalil Osiris which will provide revenue to the Cathedral. Chip Bachara will be stepping down as a chair of the Properties committee at the end of the year but he will be available to mentor and train his replacement and he will remain on the committee as a member.

### **Consortium of Endowed Episcopal Parishes (CEEP) 2019 Meeting – February 20-23**

Dean Kate shared with the Vestry that the Consortium of Endowed Episcopal Parishes (CEEP) 2019 Annual Meeting will be held in Boston next year from February 20-23. The middle class of the Vestry will be receiving an email shortly with more information.

### **Dean's Report**

Dean Kate told the Vestry about an invitation from CAP (Cathedral Arts Project) member Beth Jennison to the members of the Vestry to visit an after school program. Anyone who is interested will be contacted by Beth to arrange their visit.

Dean Kate also updated the Vestry on a change in staff with Meredith Cataland now working on Sunday mornings and serving as a point of contact for any questions or concerns from parishioners. This will allow Tim Engemann and the sextons to focus more on handling any facilities issues that arise.

**Closing Prayer**

With nothing further, the meeting was closed in prayer.

Minutes submitted by Nicole Andress.