

**St. John's Cathedral
Vestry Meeting Minutes
December 21, 2017**

6:00 p.m. – Vestry Meeting begins

Members Present

John Sefton, Claude Moulton, Martha Cox, Faye Wisner, Debbie Baker, Lindsey Riggs, Patricia Young-Jones, Chris Steilberg, Robert Hyde

Members Absent

Tommy Donahoo, Kirk Altman, Bill Fourkaer, Joe O'Shields

Quorum:

Yes

Treasurer

Charles Winney

Clergy/Staff Present

Kate Moorehead, Meredith Cataland, Tina Hutcheson

Clerk

Tina Hutcheson

Devotion

Prayer

Moment of Gratitude

Charles Winney thanked Karim and Fouad Zabaneh and the choir for the Christmas presentation. Debbie Baker thanked Tim Tuller for all of his work preparing the music. Patricia Young-Jones thanked Lyle Miller and Scott Hill for decorating for Ye Old Christmas Dinner. Martha Cox thanked Heather Treadwell for food preparation.

Approval of Last Meeting Minutes

Claude Moulton made a motion to approve the previous meeting minutes. Faye Wisner seconded the motion. With no further discussion, the minutes were approved.

Cathedral Quarterly

Nancy Purcell discussed producing quarterly reports. She requested each council provide her with a report each quarter to keep the congregation better informed.

She also intends to produce an annual report. Dean Kate added that Nancy has done a great job of getting the Cathedral more into the media.

Finance Report

Pledge Drive – Meredith Cataland walked through the monthly report. She also explained the CPA structure. There was brief discussion regarding the Preservation Fund.

Pledge Drive Update – Chris Steilberg reported that the pledge drive has gone very well and he expects to meet the goal.

Budget Discussion

John Sefton explained a summary handout and discussed the work of the Finance Committee. Dean Kate encouraged the Vestry to contact Meredith or attend the Finance Committee meetings for more in-depth explanations.

John walked through the policy decisions related to the leadership councils.

Outreach – There was discussion on whether Outreach should give more money. Claude Moulton commented on the needs. There was further discussion during which it was decided to defer to January to decide whether more money would go to parish programs and also to further define the role of the council.

CEEP – Dean Kate encouraged those attending to be invested and excited to attend. There was discussion of what is learned at CEEP. Robert Hyde requested that reports be submitted by those who go.

Art Exhibits - Faye Wisner explained their budget request. She discussed lighting and security of exhibits. There was also discussion around fund generation during art exhibits. Vestry supported bringing funds up to the request.

DOK – There was discussion that the DOK request should be under the parish life budget.

Funerals – Dean Kate explained the question of funeral charges. There was discussion and it was decided to gather more information.

Proceeds of bookstore – There was discussion regarding where to apply the proceeds of the bookstore. It was decided that proceeds would go to Outreach.

Properties Report

Martha Cox discussed a handout on the Rotchford House. She also updated on The Cathedral School roof and also security measures at the Cathedral.

John Sefton reported on the CD-J status. Martha also added that the Brown House is still for sale and gave brief update.

Nominating Committee

Claude Moulton provided a list of Vestry nominees. Dean Kate asked the Vestry to encourage the nominees.

Dean's Report

Dean Kate reported that Bishop Howard has given Allen LaMontagne the title of Sub-Dean. She also reported that Donna Meyers-Perry is now the permanent Parish Life Director. She also requested prayer for JD who will have neck surgery. She also updated that her book on Mary Magdalene will come out January 16.

Other

Dean Kate stated that there will be a Vestry retreat next year and invited any suggestions. Debbie Baker reminded that the Festival of Lessons and Carols will be New Year's Eve.

With nothing further, the meeting was closed in prayer.

Minutes submitted by Tina Hutcheson