

**St. John's Cathedral**  
**Vestry Meeting Minutes**  
**April 20, 2017**

6:00 p.m. – Vestry Meeting begins

**Members Present:**

Tommy Donahoo, John Sefton, Claude Moulton, Kirk Altman, Faye Wisner, Bill Fouraker, Lindsey Riggs, Debbie Baker, Patricia Young-Jones, Chris Steilberg, Robert Hyde, Charles Winney

**Members Absent:**

Joe O'Shields, Martha Cox

**Quorum:**

Yes

**Clergy/Staff Present:**

Kate Moorehead, David Erickson, Meredith Cataland, Tina Hutcheson

**Clerk:**

Tina Hutcheson

**Guests:**

Jerry Henry  
Barbara Vorpe  
Susan Towson  
Pat Orman

**Devotion:**

Led by Chris Steilberg

**Moment of Gratitude:**

Lindsey Riggs thanked Terry Hunt for the Easter Egg Hunt and engaging young families. Dean Kate Moorehead thanked Bill Fouraker for the Easter Breakfast, along with Bo and Ellie Smith and also Marie Tarver and Debbie Scroggins for their assistance. Tommy Donahoo thanked David Avery for playing the oboe for Claudia Gordon's service. Faye Wisner thanked the choir for the music at convention. Kirk Altman thanked Helen Likins for getting youth involved in liturgy. Charles Winney also thanked Heather Treadwell for Seder Dinner and Wednesday meals she prepares.

**Approval of Last Meeting Minutes:**

Bill Fouraker requested that Tom Vickery and Forrest Andrews be noted in the minutes as the alternate Vestry members elected to the 2017 Roster. (Roster attached) Kirk Altman made a motion to accept the previous meeting minutes. Debbie Baker seconded the motion. With no further discussion, the minutes were approved.

### **Consent Agenda:**

The Consent Agenda, consisting of council reports and financial reports, was provided to the Vestry. Debbie Baker made a motion to approve the Consent Agenda. Chris Steilberg seconded the motion. With no further discussion, the Consent Agenda was approved.

### **Endowment Initiative:**

Dean Kate provided introduction and background of the Endowment Initiative. She introduced consultant Jerry Henry of Alexander Haas who provided additional information through a PowerPoint presentation. Fr. David Erickson provided additional detail and further explained need for Vestry support.

### **Revised Preservation Fund Accounting Structure:**

Fr. David presented the new consolidated properties account structure. Tommy Donahoo also provided further description, including reading the resolution prepared by the Chancellor. There was discussion, after which Lindsey Riggs made a motion to adopt the resolution. Bill Fouraker seconded the motion. With no further discussion, the resolution was approved.

### **Rotchford House:**

Dean Kate explained the plans for use of the Rotchford House by a law firm and the Daughters of the King. She introduced Barbara Vorpe, Susan Towson and Pat Orman. Pat provided brief background on the law firm interested in leasing the Rotchford property. Susan Towson provided description on the use by the DOK. There was discussion, after which John Sefton made a motion to approve the plans for the law firm to lease the first floor of the Rotchford house and the DOK to maintain the second floor. Bill Fouraker seconded the motion. With no further discussion, the plans were approved. Dean Kate made the additional notation that the Finance Committee would be asked to determine how second floor renovations would be paid.

### **Other:**

Tommy Donahoo briefly provided update on the Brown House. He brought a recommendation from the Finance Committee that the Cathedral engage the services of a real estate agent to list the Brown House. There was discussion, after which Chris Steilberg made a motion to approve the recommendation. Lindsey Riggs seconded the motion. With no further discussion, the recommendation was approved.

Debbie Baker also invited everyone to St. George Evensong. She also provided the dates that the choir will be in residence at the National Cathedral next summer.

With nothing further, the meeting was closed in prayer.

Minutes submitted by Tina Hutcheson