

**St. John's Cathedral**  
**Vestry Meeting Minutes**  
**May 17, 2018**

6:00 p.m. – Vestry Meeting begins

**Members Present**

Tommy Donahoo, Martha Cox, Claude Moulton, John Sefton, Chris Steilberg, Bill Fouraker

**Quorum:**

No

**Treasurer**

Charles Winney

**Clergy/Staff Present**

Dean Kate, Meredith Cataland, Tina Hutcheson

**Devotion**

Led by John Sefton

**Moment of Gratitude**

Tim Engemann for work on TCS roof and improving relationship with TCS.  
ESJ for baccalaureate and wonderful graduates launched out into world.

**Approval of Last Meeting Minutes**

Martha Cox made a motion to approve the previous meeting minutes. No quorum to approve. Tommy Donahoo will circulate the minutes for vote by email or approval at June meeting.

**Introduction of Chief Development Officer Cindy Cooper**

Cindy Cooper introduced herself and explained her experience.

**Finance Report**

Meredith Cataland presented the monthly report and explained handouts. Meredith explained that we received our annual Plummer gift and it was more than was budgeted.

**Presentation of Board Members for Approval**

- TCS: Jay Henderlite, John Waidner, Dan Hadwin, Lindsey Riggs
- ESJ: Len Allen, Jr., Heather Fouts, Ryan Uitti, MD

Tommy Donahoo will circulate these names for vote by email.

**Leadership Councils Report (< 5 mins)**

- Parish Life – Dean Kate reported for Bruce Barcelo. Work is being done to get the council organized.
- Christian Formation – Dean Kate reported for Tom Burrell. An effort for streamlining is underway. The first class for the Dean's Forum in September will be on Angels. There will be a very basic Bible class on Wonderful Wednesday evenings. The small children's classes are doing well. The Youth program is developing.
- Outreach – Claude Moulton reported that this Sunday we are hosting a Church Without Walls lunch packing event.
- Properties – Rotchford – Martha Cox presented a handout. We still have not landed any tenants, but have had more interest. She discovered a state grant program for historic preservation and suggested thinking about applying for up to \$500K for exterior work to the building. She asked the Vestry if they

would allow for an application for \$75K that is due June 1, 2018. To satisfy the terms of the matching grant, professional people can bill what their hourly rate would be as a volunteer. She asked the Vestry for authority for \$18,750 match portion for the grant. There was discussion regarding asking for more. Generally, it is a reimbursable grant. Bill Fouraker reported on TCS roof and said that the contractor absorbed cost of drying out from leaks.

- Worship, Music & Arts – Dean Kate reported for Debbie Baker. The council is meeting regularly. They are working on lights for the art exhibits. Professor Scott Brown has finished the text for the book on the stained-glass windows. The choir is focused on their upcoming pilgrimage to Washington D.C. Worship is going along nicely. Dean Kate explained how the Confirmations will happen this Sunday.
- Development – Chris Steilberg has asked people to join council. The pledge committee will meet this coming Sunday to begin organizing. Chris asked the Vestry to help call and say thank you for pledging. This should be done soon. Chris will send out call lists and a script to the Vestry member for them to call pledgers.

### **Dean's Report**

Dean Kate will be out of town for June's meeting. She will join by phone and Tommy Donahoo will lead the meeting. She has asked Cindy Cooper to join the meeting. Dean Kate will spend the first couple days of Cindy's employment doing extensive onboarding. She invited the Vestry to talk with Cindy individually.

Dean Kate gave brief update on the great work of the six fingers.

### **Other**

There was discussion about outreach opportunities, and Claude discussed the changes to the organizational chart. A suggestion was made to invite Adam Greene to preach on Sundays more frequently.

Chris Steilberg mentioned that it might be time to give thought to a data privacy policy.

With nothing further, the meeting was closed in prayer.

Minutes submitted by Meredith Cataland and Tina Hutcheson.