

St. John's Cathedral
Vestry Meeting Minutes
August 17, 2017

5:00 p.m. – Vestry Meeting begins

Members Present:

Tommy Donahoo, John Sefton, Claude Moulton, Joe O'Shields, Martha Cox, Faye Wisner, Debbie Baker, Patricia Young-Jones, Lindsey Riggs, Bill Fouraker, Robert Hyde

Members Absent:

Chris Steilberg, Kirk Altman

Quorum:

Yes

Treasurer:

Charles Winney

Chancellor:

Steve Busey

Clergy/Staff Present:

Kate Moorehead, Allen LaMontagne, Meredith Cataland, Tina Hutcheson

Clerk:

Tina Hutcheson

Devotion:

Opened with prayer in lieu of devotion

Moment of Gratitude:

The Vestry recognized Selecia and Patricia Young-Jones for cooking for the Youth Welcome Dinner. Also recognized was Ginny Myrick for all the work with Cathedral District – Jax.

Approval of Last Meeting Minutes:

Bill Fouraker made a motion to approve the meeting minutes of June 15. Debbie Baker seconded the motion. With no further discussion, the minutes were approved.

Bill Fouraker made a motion to approve the meeting minutes of July 30. Claude Moulton seconded the motion. With no further discussion, the minutes were approved.

Approval of Board Appointments for CAP and The Cathedral School:

Dean Kate Moorehead introduced a list of board members submitted by the Cathedral Arts Project for Vestry approval. (See attachment) Lindsey Riggs made a motion to approve the nominees. Faye Wisner seconded the motion. With no further discussion, the nominees were approved.

Dean Kate also introduced a list of board members submitted by The Cathedral School for Vestry approval. (See Attachment) Faye Wisner made a motion to approve the nominees. Lindsey Riggs seconded the motion. With no further discussion, the nominees were approved.

Finance Report:

John Sefton introduced the financial reports submitted by Meredith Cataland and invited any questions. Meredith offered additional information on the reports. John reported that the audited financial statements came in and have been approved by the Finance Committee. They were distributed to the Vestry via email. John explained that per instruction by David Busse, the Vestry is to vote on acceptance. John also reported that per recommendation of the auditors, Charles Winney will now review the payroll along with Meredith. Debbie Baker made a motion to accept the 2016 financial audit report. Faye Wisner seconded the motion. Martha Cox asked whether the auditor met with the Finance Committee separate from staff members. John Sefton responded affirmatively. With no further discussion, the report was accepted.

John also discussed the question posed from the previous meeting regarding fund percentages. He explained the performance of stocks versus bonds. He stated that it is the belief of the Finance Committee that there is very little chance of a need to ever invade more than half of the Saints Fund. He further explained the existing funds and their purposes. Debbie thanked John for compiling the additional information. She also discussed long-term implications. Claude Moulton asked for clarification of the use of the Saints Fund. Dean Kate explained its use and gave examples. There was additional discussion during which Meredith offered explanation of the budget surplus and deficit. Dean Kate invited any Vestry member who is confused by the accounting structure to talk to John or Meredith.

Martha Cox made a motion to approve the recommendation regarding the Saints Fund brought by John at the previous meeting to authorize the fund manager to increase the percentage of equities from 35% to 50% with the timing up to his discretion. Lindsey Riggs seconded the motion. With no further discussion, the motion was approved.

John also presented an update on the progress of the Cathedral District-Jax efforts. He explained the problems that Community Connections faced causing them to close, and also discussed the potential to turn the property into workforce housing. He discussed ongoing negotiations with Chase Properties and ECBF, different scenarios that may play out and possible impacts on the Cathedral. He stated that there was no request for action by the Vestry, that he was simply providing update information. Dean Kate invited members of the Vestry to contact John or Ginny Myrick with any questions.

Tommy Donahoo presented an update on the Brown House. He discussed the potential of moving Fr. Raja and his family into the Rotchford House. He explained the offers made on the Brown House and how to improve the property to possibly increase future offers.

Dean Kate addressed the Strategic Plan and encouraged the members to keep the goals and objectives in mind and in use within their councils.

Reports from Leadership Councils (≤ 5 mns)

- **Parish Life** – Patricia Young-Jones reported that they are working on Rally Day preparations. She also discussed that the summer breakfasts were going along well.
- **Outreach** – Claude Moulton reported that the Outreach Council is doing well. He discussed the upcoming Hunger Fight Packing event to feed needy children. He invited any volunteers to join in the event. He also discussed the upcoming peanut butter and jelly collection.
- **Christian Formation** – Joe O'Shields reported that they have been busy planning next year's schedule. He discussed the multiple offerings for adults and brochures available at Rally Day. He also discussed the Restoration Project and that Owene Courtney was traveling to Indianapolis to train for that. He reported that Alpha will continue in the Fall as well as a Discovery weekend in the Spring. He also discussed meeting with Fr. Allen, Devanne Jones and Terry Hunt to discuss planning for youth.
- **Stewardship & Development** – Dean Kate reported that the pledge drive is in very good shape. She also discussed that Billy Cervený would be coming to preach on Ingathering Sunday. She also reminded that in November the Vestry would be making the calls to anyone who hasn't yet fulfilled their pledge.
She also reported that they have begun looking into potentially bringing on a new Development Director and are continuing with the momentum for the Preserve and Proclaim Fund.
- **Properties** – Martha Cox reported that a monthly kitchen cleaning schedule has been established. She also reported that the air conditioning and LED installations would be complete by the end of August. She announced two projects that they are implementing. One is signage around campus to help direct people. Second is creating a repair and replace schedule for the entire campus. She also discussed continued work on the sound system. She also discussed creating draft ideas for a guiding document on building use and procedures and invited other councils to join in that effort. Dean Kate added that it would be helpful to have some guidance on what groups to allow to use our facilities and what a pricing structure might look like. Martha stated that she would email each council, and hopefully have a representative from each to help with this endeavor.
- **Worship, Music & Art** – Faye Wisner reported that they had donations for the American Guild of Organists. She also discussed efforts to get the art receptions and music receptions to dovetail. Debbie Baker also added that having usher support or a welcoming or hospitality committee to help when outside groups come into the Cathedral could be an outreach opportunity in distributing brochures and information on the Cathedral. Faye also discussed the potential of a regular meeting of council chairs to coordinate and collaborate. Debbie also briefly discussed the Ministry Scheduler communications now that Helen Likins is no longer at the Cathedral.

Dean's Report:

Dean Kate reported that Fr. Allen LaMontagne is doing a wonderful job and that we've also brought Devanne Jones on staff to work with the youth and young adults.

Dean Kate also introduced a resolution to consider a portion of Fr. Allen's compensation as housing allowance. Bill Fouraker made a motion to accept the resolution. Faye Wisner seconded the motion. With no further discussion, the resolution was approved.

Dean Kate also announced that Nancy Purcell is the new Communications Coordinator. Nancy has a background in marketing and graphic design. She will start right after Rally Day.

Dean Kate also reported that we have a satellite congregation tuning in each week to watch the services online. Debbie Baker added that they are working on documenting and streamlining the technology. She also stated that they planned to have a table to Rally Day for people to sign up if they are interested in learning about and helping with the equipment. There was brief discussion on how to record online attendance. Dean Kate also briefly discussed the Church Life app.

With nothing further, the meeting was closed in prayer.

Minutes submitted by Tina Hutcheson