

**St. John's Cathedral**  
**Vestry Meeting Minutes**  
**January 20, 2022**

6:00 p.m. – Vestry Meeting begins

**Members Present**

John Sefton, Martha Greene, Glenn Guiler, Patrick Kimball, Barbara Fiser, Jayne Hill, Tom Serwatka, Donna Walker Bell, Joe Kincart, Claude Moulton

**Quorum:**

Yes

**Guests, Clergy and Staff Present**

Dean Kate, Debbie Johnson, Megan Cochran, Ginny Myrick

**Devotion**

Glen Guiler gave the devotion.

**Moments of Gratitude**

Patrick Kimball expressed gratitude for Deborah Baker who is rotating off the WMA and suggested she receive a formal Thank You. Gratitude was expressed for Marie Tarver's long and loving tenure and for Judy Mauer as "the voice of the Cathedral." John Sefton is grateful for the vestry and a great 2021.

**Approval of Minutes for November 18, 2021**

Moved to approve by Tom Serwatka, seconded by Patrick Kimball. The motion passed unanimously.

**Financial Update**

Debbie presented on the end of the year reports for 2021. She stated the year finished well with more revenue than expected and lower costs than expected. The higher revenue was due to a legacy gift, the termite fund and JaxLab. Debbie has created graphs of the past 3 years to track weekly giving. Jayne Hill asked if the Finance committee should amend the budget due to the differences in revenue and costs. Dean Kate responded that we would track it as a variant.

**UF Schedule**

Awaiting lease approval. CDJ is ready to get renovations started once lease is approved. Ginny Myrick brought new design for third floor of Cathedral House. There is \$250k in escrow to cover 2 yrs operating expenses and renovations. Students in Orlando are ready to come. Opening is anticipated in August 2023. Downtown Development wants to contribute financially. Discussed the need to get naming rights contracts. Money raised from room sponsors would come to Cathedral.

**Hiring of SubDean, Calendar and Funding**

Discussed that Staff and Vestry members were all excited to meet him and that he has been well loved at former parishes. His Current Bishop will be sad to see him go and has asked him to stay through Palm Sunday so he will arrive here on 4/8/22. We are waiting to announce his name at the Annual Meeting to give him time to tell his parish. 2021 bequest will cover his salary. We will need to cover moving expenses. He has grown his past churches so we anticipate new growth will offset his future salary. Motion to use bequest to fund salary as part of his Letter of Agreement: Barbara Fiser moved to approve, seconded by Tom Serwatka. Motion passed unanimously.

**Annual Meeting**

Scheduled for February 6 at 11:30 am. Will be hybrid- in person and on zoom. Zoom will utilize breakout groups. People attending in person will be asked to wear masks. Dean Kate asked the Vestry to be present either in person or on-line. Voting will be held online the week before. New Vestry members and Delegates will be announced at meeting. Dean Kate, Debbie Johnson, John Sefton and Jayne Hill will give reports on

the year. Judy Mauer and Marie Tarver will be celebrated and presented with gifts. We will have the inaugural “Angels in Our Midst” award in honor of Marie Tarver. Possibilities for nominating future recipients was discussed. Award was described as a lifetime achievement award that could go to groups as well as individuals.

### **Bishop Transition Logistics**

Glen Guiler and Martha Cox are on the Logistics Team for the diocese and are part of a transition team that will be involved through the whole process. 3-5 candidates and their spouses will fly in on May 2, 2022 and will visit parishes in the diocese for meet and greets. They will come to SJC 5/3 to meet our staff then go to the Diocesan House. There may be a meet and greet held here on 5/7. St. John's will not bear costs for the events.

### **Council Reports**

#### **Outreach:**

Outreach conducted a fruitful workshop with Dean Kate on Saturday 1/8/22. A motion to allow \$5,500 of Cathedral Bookstore profits to fund Blessings in a Backpack passed unanimously. Martha Greene moved to approve, and Donna Walker Bell and Tome Serwatka simultaneously seconded.

#### **Parish Life:**

Supplies purchased for the MLK luncheon that was cancelled due to Covid concerns will be used by Baking Ministry to make cornmeal citrus loaves to take to homebound parishioners. Work needs to be done to invigorate the council due to covid and not having a clergy person on the council.

#### **Pastoral Care:**

Met January 4, 2022. Working to establish a council with both clergy and lay persons. There will be a phone bank on 1/30/22, led by Gee and Sandra, to assess pastoral needs within parish.

#### **WMA:**

Met January 11, 2022. Questions were raised concerning budget process. Patrick Kimball will follow up on getting budget info. Numbers at services are down 15-20% but a baptism on 1/16 brought in a considerable crowd. People have expressed gratitude for the baptism during the service. Baptism Trains are a promising opportunity. Deborah Baker, who is rotating off, will be missed.

#### **Properties:**

The Cathedral School, which is owned by the Cathedral, has roof issues. Committee voted to hire a roofing consultant. Christine Rodman, head of the school, Debbie Johnson and Chip Bachara have been helpful through the process. Termite problem was discussed- Debbie Johnson said few bids came in. Rivers Pest Control will tent the building on a Tuesday, fumigate and then remove the tent for reentry on that Thursday. A date for fumigation has not been set yet. Action Plans and Strategic Plans for maintenance and renovations are in the works.

#### **Stewardship and Development:**

Meeting will be held on 1/26. Pam Searcy will set agenda. Pam is taking an exhale as pledge drive winds down. Stewardship happens all the time at parishes with well established funds. Because of You campaign will continue in conjunction with other councils. This month's is “because of you we have a balanced budget.” Bulletin inserts and eagle updates will be used to continue campaign. Pledge goal has been exceeded due to Pam's tenacity in calling members.

#### **Spirituality & Formation:**

The council is planning a Strategic Planning and Vision meeting in February to discuss the Center for Prayer and Spirituality focusing on three integrated and interwoven areas of interest: Green Theology, Racial Reconciliation and Contemplative Practice.

### **Sr. Warden's Report**

John presented updates on Cathedral Care. Approximately 73% of staff is vaccinated and the rest have religious or medical exemptions. The Center is providing paid leave for employees with covid to retain them. Kate has been attending Aging True meetings and they are not providing in-home services due to staffing

shortages. Meals on Wheels is still being provided. John asked vestry members to be present at the back of the church for the 9 and 11 am meet and greets with nominees the next two Sundays.

### **Dean's Report**

Those attending CEEP are looking forward to February and we will be preparing to host the conference in 2023. The hostage situation at the Houston Synagogue is a reminder that we need to revisit ALICE training. Jayne Hill will follow up.

### **Other Business**

A motion was made to approve Hank Coxe for the CDJ board. He is described as an influencer in the community. Martha moved to approve the vote and Donna Walker Bell seconded. Motion was passed unanimously. Kate presented the members rotating off with gifts. Martha Greene was honored as a gentle and wise spirit and an A+ recruiter. Joe Kincart was honored as a fiercely creative innovator, deeply contemplative and as having a great sense of humor. Jane Lester was honored as a most detail minded member, very sharp and on the ball and a major contributor to the WMA. Jayne Hill was honored as a super leader, who remarkably cleared out an entire floor of the Cathedral House and for leaving us in great shape as Jr. Warden.

### **Closing Prayer**

Led by Dean Kate

Minutes submitted by Megan Cochran.