

**St. John's Cathedral  
Vestry Meeting Minutes  
Meeting via Zoom  
October 15, 2020**

6:00 p.m. – Vestry Meeting begins

**Members Present via Zoom Conference call**

Tom Burrell, Michael Corrigan, Jayne Barry Hill, Jane Lester, John Sefton, Laura Lane, Claude Moulton, Lisa McKenna, Bruce Barcelo, Martha Cox, Joe Kincart.

**Quorum:**

Yes

**Chancellor**

Steve Busey

**Clergy/Staff Present**

Dean Kate, Bob Dannals, Debbie Johnson, Kitty Cash

**Devotion**

Lisa McKenna gave the devotion.

**Moment of Gratitude**

Lisa McKenna and John Sefton gave thanks for Debbie Johnson and her tremendous job with the financials by making them clear and concise.

Jayne Hill thanked Tim Tuller, Pam Searcy, Nancy Purcell and everyone who worked to make his organ recital such a wonderful success.

Tom Burrell thanked Kate for her handling of the virtual services during the pandemic.

Joe Kincart thanked Bob Dannals & Donald Fishburn for the superb Vestry retreat. He felt it was one of the best he had ever attended.

Laura Lane was thankful to Fr. Bob for attending the Outreach Council meeting.

Kate thanks Dean Sandra for her calls to the Parish.

**Approval of Minutes for September 17, 2020**

Debbie Johnson mentioned the financials were reported with an as of 8/21/20 but should have been shown as 8/31/20. Jane Lester moved to accept the minutes as amended, John Sefton seconded. They were approved unanimously.

**Vestry Retreat Update**

Kate asked for any comments as follow-up to the Vestry Retreat. Claude Moulton asked if there was a follow-up meeting planned for the Retreat. Kate asked Jayne Hill to speak on the work the Parish Life Committee is doing to follow through on the idea from the Retreat for the Vestry to lead in service to the Parish and community. Jayne reported the group met and positioned a Parish wide effort of conducting service to others. A flyer was circulated showing the 2020 Acts of Gratitude. Trying to associate something positive with the year 2020. The Outreach council also had a similar idea. A tag card draft is also attached for people to attach to the Act of Gratitude with the hashtag #2020actsofgratitude. Realm will be used as a medium for tracking the Acts as they occur. She also asked John Sefton and Claude Moulton to return any ideas they have come up with for continuing the leading in service idea developed at the Vestry Retreat.

**Episcopal Board Review**

Dean Kate & Steve Busey talked about the status of the relationship between Episcopal School of Jacksonville and St. John's Cathedral. The school continues to push towards changing the Articles of Incorporation so that fewer members of their board are required to be members of the Cathedral. Other guidelines are in place to always keep the school as a Christian Episcopal school. When the school was founded, these guidelines made the Dean of the Cathedral the chair of the Board of Trustees but as the school grew it became too burdensome to chair the Trustees. Therefore, the charter was changed many years ago so the Dean became the vice chair. The other change was that 4 of the 24 trustees be members of the Cathedral. The school feels this 4 of 24 ratio limits the pool of candidates. The school is asking to reduce the number of Cathedral members to be reduced to 2. Kate was given a special one-time remission that her

children be allowed to attend tuition free. It is suggested that the articles of incorporation be amended so that any future Dean, whose children are qualified to be admitted, be granted free tuition. Steve has been reviewing the articles to revise and update them. The amended and restated articles of incorporation that will be circulated prior to the next Vestry meeting. Also, Adam Greene, Headmaster will speak to the Vestry about the changes and answer any concerns. Kate thanked Steve for his exemplary service over the past 30 years.

### **Financial Update**

The 2021 Pledge drive appears to be going very well and numbers look very good for such an early start. Budgeting process begins in 2 weeks. John Sefton updated the group on the Line of Credit. He reported the Diocese has approved the Vestry to move forward. Joel Embry, head of the Finance Committee will negotiate the terms and then they will be brought to the Vestry for approval. Jayne asked if the Vestry could help with Pledge thank you notes.

### **Nominating Committee update**

The Nominating Committee has been asked to make calls to those people who have been identified as possible candidates. Needed are 8 nominees for the Vestry. The election is planned and has been advertised in the E-Eagle and Quarterly. Joe Kincart suggested negotiating a discount for Vestry members to the Episcopal School. Claude suggested to look at active parents of Episcopal School of Jacksonville students as Vestry members.

### **Council Reports**

Christian Formation Council: Joe Kincart reported the Sacred Grounds program has commenced and is being received very well. The rest of the scheduled classes and events are also going well.

WMA: Jane Lester stated they will meet next week. She asked for an update on the serving of wine and Kate said it is being considered to begin serving at the beginning of Advent. Trays will hold small cups of wine. The outdoor service was very well received.

Outreach Council: Laura Lane stated OneBlood blood mobile is scheduled every 9 weeks. They are making a list of events in which other parishioners can participate. Fr. Bob participated in the last meeting and suggestions were made to include young families to instill a discipline of service and inter-generational events. Jane Lester said the Outreach Council reaching out to CAP for a collection of instruments. Kate asked John and Tom if they could suggest exactly what could the Outreach Council might suggest to groups for means of volunteering to AgingTrue and the Gerontology Center.

Pastoral Care Council: Bruce Barcelo reported Pastoral Care council is meeting every two weeks. The group is concentrating on how the clergy are, on a daily basis, contacting parishioners in need. Fr. Jon has found a software solution called Note Bird to track the contacts and needs of the Parish for use by Clergy. Michael Corrigan and Bruce vetted the software and Fr. Jon is in the process and instituting the program.

Properties Council: Martha Cox is continuing to work on the water intrusion issue. Lisa made a walkthrough of the property and reviewed the many issues. Martha thanked Lisa and also the Vestry for giving approval to begin the repairs to start the process on waterproofing the intrusions.

### **Dean's Report**

ECBF has hired Ginny Myrick and Kate on an hourly basis to speak to churches across the nation on how they might help their parishes with fully utilizing their campuses as CD-J did on the flip of the Community Connections/YWCA property.

The UF School of Architecture is interested in starting a CityLab at the cathedral campus. It would be a satellite campus but would focus on the redevelopment of the city in which it dwells. The one in Jacksonville will focus on water and projects that are involved with the surrounding river and waterways. Kate anticipates the next steps will be fund raising among local architectural firms to do cosmetic repairs to the 2<sup>nd</sup> and 3<sup>rd</sup> floors so they can be used as classrooms for students along with Sunday School classrooms. The initial years they would be allowed to use the space rent free and then charge rent in the future years.

### **Next Meeting**

Thursday November 19, 2020.

**Closing Prayer**

Minutes submitted by Kitty Cash.