



**Vestry Meeting Minutes**  
**October 19, 2023**  
**6:00 p.m.**  
**St John's Cathedral**

**Call to Order- 6 pm**

**Members Present:** Donna Walker Bell, Chris Collinsworth, Martha Cox, Barbara Fiser, Glenn Guiler, Paige Hakimian, Lewis Hunt, Will Ketchum, Patrick Kimball, Lloyd Lewis, Lisa McKenna

**Members Absent-** Scott Hill, Meg Sacks

**Others Present-** Steve Busey, Chancellor; Charles Winney, Treasurer

**Clergy and Staff Present-** Dean Kate Moorehead Carroll, Rev. Mark Anderson, Megan Cochran

**Quorum-** Yes

**Devotion-** Lisa McKenna read a Prayer for the Holy Land

**Moment of Gratitude-** Barbara Fiser is grateful that Corey Tandy took care of Marie Tarver so valiantly. Glenn Guiler is grateful for John Sefton and the enormous amount of work he did as Sr. Warden. Guiler is also grateful to Meredith Belger for all she has done to help with accounting. Chris Collinsworth expressed gratitude to Lewis Hunt for his patience with the young acolytes.

**Approval of Minutes-** Donna Walker Bell motioned to approve the minutes and Collinsworth seconded. The minutes were unanimously approved as presented.

**Financial Report-** Rev. Anderson explained the financial report provided by GuideServe. The amount of uncoded cash receipts and expenses is decreasing as GuideServe codes and backfills transactions. The goal is to categorize all uncategorized items by November so we can begin working towards the 2024 budget. Giving is standard for this time of year.

**Audit Review-** The 2020 Review is done and we are working on the 2021 Audit with a goal to complete it by November. Bank reconciliations from 2022 are nearly caught up. Once we complete the 2022 audit, GuideServe will be able to take over audit preparations for 2023.

**Aging True Update-** Steve Busey provided new members with the history of the Cathedral Foundation and Aging True, and updated members on administrative matters regarding the sale of Cathedral Care.

**Retirement Celebration for Bishop Howard-** Glenn Guiler and Martha Cox served on the Transition Committee and worked hard to provide the bishop with a lovely celebration. 220 people attended the event from all over the diocese and on behalf of many ministries to celebrate all Bishop Howard has accomplished in his 20 years as bishop. The Transition Committee wanted to show the bishop and his wife Marie how much they are loved. Rev. Anderson ended the evening with a toast.

**UF Update-** Dean Kate has raised \$300k in donations for the UF JaxLab project. UF has not raised any monies to date. The most recent bid for renovations came back \$141k over budget. The lease will be null and void if UF or the cathedral doesn't fundraise the difference by January.

**duPont Grant for Children's Ministry-** The cathedral is in the process of applying for a grant to fund a children's minister, probably a lay person but possibly a priest or deacon, who can oversee children's and family ministries for the church but also minister to families at the Cathedral School and strengthen the relationship between the church and the school. The goal is to grow the school enough that the position becomes sustainable. This worked very well at San Jose.

### **Council Reports**

- **WMA-** Patrick Kimball reported the next meeting is in November to plan for Advent.
- **Pastoral Care-** Lewis Hunt reported we have many trained Eucharistic Visitors but parishioners don't want to impose by asking someone to bring them eucharist. The Visitors love and want to do this ministry. He asks that they be alerted of anyone who could use it.
- **Parish Engagement-** Martha Cox reported the council is focusing on signature events to get people together to have the chance to get to know one another. Volunteers are needed for the Christmas Dinner Murder Mystery. There will be three acts and three courses.
- **Development-** Will Ketchum reported the council has made great progress on the pledge campaign with much work left to do. Home blessings were a success. The vestry will hold a phone a thon in November to reach out to households that haven't pledged yet. Pam Searcy did a phenomenal job and pledges are up early 10%.
- **Properties-** Lloyd Lewis and Lisa McKenna reported that chiller #3 is now online. Chiller two is on standby and chiller one needs to be repaired. Carpets will be replaced in Cummings Chapel. We are switching HVAC contractors to Air Solutions.
- **Formation-** Barbara Fiser reported the Quiet Garden Mornings are wonderful, and participation is growing. There are many upcoming formation offerings.

**Senior Warden's Report-** Martha Cox has reached out to all members to discuss council assignments. Defining the role of council chairs and liaisons would empower members to do their best work. We are creating a task force to better engage our online community. Lewis Hunt has been asked to chair and will discern members and the scope of work. Vestry members should prioritize meeting attendance and should try to participate in parish events as much as possible.

- The Junior Warden is "the people's warden," and is selected by the vestry. Cox nominated Patrick Kimball, who accepted the nomination. Donna Walker Bell moved to approve Kimball as Junior Warden and Lloyd Lewis seconded. All members voted to approve Kimball.

**SubDean's Report-** The Safety and Security Task Force met recently to address the waves of challenges we face with visitors who are unhoused. They are devising concentric circles of security to make sure we have a presence at all entrances. This will supplement and provide support to the ushers. There is currently one parishioner at each service who receives communion early then watches from the back of the church while people take communion to ensure belongings left in the pews are safe. We want people to feel safe and welcome into the church and do not want to be alarmist or drive anxiety, and we need to consider the mental state of visitors who are not able to participate in worship due to agitation. We want to maintain our identity as an open and welcoming church.

**Dean's Report-** Paige Hakimian is working toward her PhD in Christian Counseling and Kate is providing supervision. The Diocesan Convention is November 11. We will have our annual meeting in February to resume our normal schedule of electing vestry, and the class of 2024 will roll off. The Standing Committee will be the ecclesiastical authority in the Diocese until we elect a new bishop. Rev. Mary Ann Graves has been hired to help the diocese work towards healing.

**Closing Prayer-** The members recited the Lord's Prayer to end the meeting at 7:40 pm.