

**St. John's Cathedral
Vestry Meeting Minutes
June 25, 2020**

6:00 p.m. – Vestry Meeting begins

Members Present via Zoom Conference call

Tom Burrell, Michael Corrigan, Jayne Barry Hill, Joe Kincart, Jane Lester, John Sefton, Laura Lane, Claude Moulton, Martha Greene, Lisa McKenna, Bruce Barcelo, Martha Cox

Quorum:

Yes

Clergy/Staff Present

Dean Kate, Bob Dannals, Debbie Johnson, Kitty Cash

Moment of Gratitude

To Debbie Johnson for her continued work on the financial analysis being provided to the Vestry.

Approval of Minutes June 4, 2020

Bruce Barcelo moved to approve the minutes, Jane Lester seconded, and the motion passed.

Financial Update

Debbie reviewed the attached financial documents. She reviewed what each of the documents contained. The documents were as of June 22nd. She requested anyone contact her if they had questions.

Kate made the Vestry aware of a communication she plans to send to the congregation with a 6-month financial update for the Cathedral in the next few weeks. It will outline the financial health of the church, the expense reductions by clergy salary reductions and a staff furlough and repurposing of staff to other duties. Also, a reduction in budgeted expenses for the balance of 2020. Joe Kincart made a motion to accept Kate's proposal for staff cuts and cost savings. Seconded by Lisa McKenna. The motion passed unanimously. Joe Kincart suggested adding information to the communication on what the Cathedral is doing in the way of programs while in the midst of the pandemic. Bob Dannals suggested mentioning the amount of donations for St. Mary's Food Pantry. Jayne mentioned how WMA and the Vestry's advanced planning was ahead of other churches in the nation based on a webinar in which she and Kate recently participated. Martha Cox suggested the communication acknowledge that the entire Vestry is behind these changes. Laura Lane reported the Outreach Council will be reducing their annual budget. She also wanted to make sure online members knew how to access the "story" of what the church is doing and asked if there were any concrete numbers on the pounds of food that has been donated to St. Mary's. Kate will ask the Sexton's to begin tracking the amount. Michael Corrigan suggested taking a new picture each week to show how much has been donated each week and show prior to the services.

RNC Preparation & Discussion

Kate discussed the planning for the protests that may take place during the convention. Kate asked John Sefton to report on the insurance coverage in case of damage to the cathedral. He reported that the cathedral is covered with the exception of losses caused by an interruption of power. Kate wants to create a welcoming friendly atmosphere. She plans to be on the campus in her collar showing a calming presence. She is forming a task force of parishioners to discuss planning. She would like to play recording of the choir outside, hand out water bottles, look into portable toilets. She just hopes this atmosphere will diffuse tensions. Lisa McKenna has volunteered for the Task Force since she has experience in risk assessment. Kate will also speak to the Diocese concerning asking for additional clergy to participate. Jayne Hill agreed the task force think of the entire campus of the Cathedral School & Diocese offices. Kate is working on funds from grants to cover any costs associated with the security of the building. Martha Greene asked that Kristine Rodman be involved as a representative from the Cathedral Pre-School. John Sefton's main concern with providing services to the demonstrators is the virus itself and the wellbeing of the staff or parishioners who might come in contact with protestors. Jane Lester mentioned a grant she saw about City having funds and would share the article with Kate tomorrow.

Council Reports

Parish Life Council: Jayne Hill reminded the group the Parish Life Council is holding a virtual garage sale this weekend via zoom.

Christian Formation Council is developing a class on racial Truth and Reconciliation.

WMA: Jane Lester submitted meeting minutes from their last meeting and mentioned Tim Tuller is planning a 3-part organ recital in October. She suggested using the event as a development project.

Other

John Sefton reported the Finance Committee is starting the process to obtain a line of credit that needs approval by the Diocese. Not that it will be drawn on or even completed but to begin the process. Bruce Barcelo reported that the churches finances are in good order but the cash availability should be addressed to make sure there is emergency access to cash in the next 12 months. John Sefton moved to give the Finance Committee approval to negotiate a line of credit with several banks using non-sacred properties as collateral. Martha Cox seconded the motion. Jane Lester voted in dissent; all others voted in favor. The motion passed.

Next Meeting

Thursday July 9th at 6:00 pm. (Later amended to July 16th.)

Closing Prayer

Minutes submitted by Kitty Cash.