

**St. John's Cathedral
Vestry Meeting Minutes
Meeting via Zoom
September 17, 2020**

6:00 p.m. – Vestry Meeting begins

Members Present via Zoom Conference call

Tom Burrell, Michael Corrigan, Jayne Barry Hill, Jane Lester, John Sefton, Laura Lane, Claude Moulton, Martha Greene, Lisa McKenna, Bruce Barcelo, Martha Cox, Joe Kincart, Chris Haley, Charles Winney.

Quorum:

Yes

Chancellor

Steve Busey

Clergy/Staff Present

Dean Kate, Bob Dannals, Debbie Johnson, Kitty Cash

Devotion

Bruce Barcelo gave the devotion.

Moment of Gratitude

Claude Moulton was thankful for a zoom call with Christine's cousins in Portland. They had not been able to be in touch due to the fires in the Portland area.

John Sexton was thankful to all the people who worked so hard on the Count on Me Campaign.

Kate thanked everyone for those who participated in the food drive for her birthday.

Michael Corrigan is thankful for Lynn Doiron for the Outreach Council message she shared during the Virtual Rally Day.

Thanks for Debbie Johnson for the cleaning up and organizing in anticipation of hiring the new bookkeeper.

Jayne Hill thanked Nancy Purcell, Devanne Jones & Fouad Zabaneh along with the Council representatives for their efforts making the virtual Rally Day such a success especially because it was held virtually.

Approval of Minutes for August 20, 2020

Claude Moulton moved to approve the minutes, Jayne Hill seconded, and the motion passed unanimously.

Vestry Retreat Update

Most Vestry surveys have been returned and many members have met with a clergy member & Donald Fishburne. No updates from the Visioning Committee as they will meet again next week.

Nomination Committee Update

Zoom meeting invitation planning has begun for the Annual Meeting. 8 candidates are needed for the Vestry and 4 candidates for Diocesan convention. Meeting will probably be held virtually and the Diocese has a program to use for tabulating the ballots via zoom. Members of the committee are John Sefton, Jayne Hill, Bruce Barcelo, Tom Burrell, Martha Cox, and Chris Haley. Ex-Officio member is Faye Wisner. Forms to be used are ready. John has asked Nancy Purcell for the list of pledging members. Annual meeting is the first Sunday in February. Tom Burrell stated he wanted the candidates to be a member as well as having pledged prior to being nominated to the Vestry. It was confirmed to make the change, amendments to the bylaws need to be done a year in advance. If a change was approved at the Annual meeting in 2021 it would go into effect in 2022.

Financial Update

Debbie reviewed the attached financial documents. She reviewed what each of the documents contained. The documents were as of August 21st. She requested anyone contact her if they had questions. Noted was that giving is trending higher than the same date in 2019. The cash flow forecast is improved due to those donations. Expenses are trending as per the last few months. Bruce asked what the cash ending for 12/31/19. Debbie will get that detail for him.

CD-J Board nominee - Tamara Baker

Bruce Barcelo moved to accept the Board nomination of Tamara Baker and was seconded by Lisa McKenna and the motion passed unanimously.

Council Reports

WMA: Jane Lester asked everyone to read the report they received today. In person social distancing attendance at the Sunday services is around 40 people. St. Francis service will take place in the Cathedral Park. Planning for Advent and Christmas service and Taizé Services has begun. Chris Haley has been talking with Kate about meeting for youth. Zoom is not working for the youngsters. Therefore it is being planned to have a couple of services at Episcopal School of Jacksonville on the football field starting October 11th.

Outreach Council: Laura Lane stated a check for \$1200.00 was presented to Family Promise for the stay of two families at a hotel for September 6 – 13th. The local Family Promise chapter has chosen to continue to support families throughout the pandemic, which not all communities have chosen to do. There will be a local Family Promise training this year. The food drive for St. Mary's Food Pantry celebrating Kate's birthday was a wonderful success.

Parish Life Council: Jayne Hill said the Virtual Rally Day was well received. And she thanked all the liaisons' who made the council reports so exceptional. Next meeting is September 27th.

Pastoral Care Council: Michael Corrigan reported the Pastoral Care has been on hold for in person visits to homes, nursing homes and hospitals due to the Covig-19 virus. They have been working to put a system in place to be sure that everyone has been contacted. Bruce will be chairing the committee that will meet every other week. Especially thankful for Deacon Sandra Kidd's assistance in the long term planning. Bruce feels the planning meeting for the Pastoral Care Council is going well.

Properties Council: Martha Cox stated the council met 2 weeks ago and are continuing to work on the water intrusion issue. There are funds available in the RSA and based on current performance of Preservation Fund, which will allow a distribution in a range that has been done previously, so the process can continue to allow repairs to get the outside envelope of the Cathedral secured. Southern Waterproofing is updating their estimate. Lisa and Forrest Andrews are planning a walk-through of the Church soon to review issues from the inside of the building.

Stewardship and Development: Martha Greene referred the group to the document sent earlier with an update from Pam Searcy. Pledges continue to come in but to date there are 179 pledges and 74 Pledge Pluses for a total of \$ 734,190.68. Also outlined in the report are Pledge Pluses, increases, decreases and new pledges and the Council is very pleased with how the drive has progressed so far.

Christian Formation Council: Joe Kincart reported the one addition to the previous list of offerings is the Great Crowd of Witnesses, where 15 groups will talk about holy women and holy men from the past 3 centuries. The other scheduled events distributed in July is still in place.

Dean's Report

Kate reported that SJC has negotiated with St. Paul's By the Creek and the Diocese to begin paying for Fr. Raja to do their Sunday service and pastor their small flock. For the remained of the year they will pay \$3,500 and will begin paying \$3,000 a month after year end. Claude Moulton and Christine visited recently and enjoyed it very much and suggested that others visit.

A grant is being pursued with The DuPont fund for a master audio visual plan for the systems used for virtual service recordings. This would be used to supplement the current systems and possibly hire a part-time A/V expert.

The budgetary process will be a little different this year and Kate welcomed anyone who wanted to discuss the zero-budget system process for 2021.

The ECBF has asked Kate to speak with about 20 Bishops from around the country about what SJC did in forming CD-J and if they might do something similar.

The SD service is currently about 40 people but it will need to be kept small. They are able to get the bread for communion by coming forward instead of as they left the service and the congregation like it much better.

Other Items

John Sefton thanked Debbie Johnson for her work with the financial information she has been providing to the Vestry. John said he feels very comfortable with the information provided. Several other vestry members agreed with his assessment.

During the last Mutual Ministry Review it was decided to do the MMR annually so John is sending out information to the Vestry and Kate to begin that process in the next month.

In addition, the Preservation Fund Board believes they should go to a three-year average from the current 12/31 date to determine the annual distribution, to smooth it out due to the wide swings in the stock market. Their thought is a three-year average would be a lower amount than normal but not by much. Charles Winney stated he thought it was already being done on a three-year average, ending on September 30th. Jane Lester explained the tracking is in accordance with Fl. Statutes concerning distributions from trust funds. John mentioned that Steve Busey will look at the change before it is submitted to the Diocese for final approval. Bruce confirmed the language would be permissive but not mandatory. The maximum distribution each year is 5% of the year end value or the three-year average.

Next Meeting

Thursday October 15, 2020 6:00 pm.

Closing Prayer

Minutes submitted by Kitty Cash.