

**St. John's Cathedral
Vestry Meeting Minutes
September 19, 2019**

6:00 p.m. – Vestry Meeting begins

Members Present

Forrest Andrews, Bruce Barcelo, Tom Burrell, Martha Cox, Martha Greene, Chris Haley, Joe Kincart (by phone), Jane Lester, Claude Moulton, John Sefton, Chris Steilberg, Patricia Young-Jones.

Quorum:

Yes

Treasurer

Charles Winney

Clergy/Staff Present

Dean Kate, Cindy Cooper, Syteria Torrence, Kitty Cash

Devotion/Opening Prayer

Tom Burrell gave the devotion

Moment of Gratitude

Appreciation for the Rally Day volunteers

Appreciation for the hard work of Ginny Myrick of Cathedral District-JAX for the work on closing the sale of the property adjacent to the Cathedral

All the members of the Cathedral who over the years guided Connor Scheider from a young boy to becoming an Eagle Scout. Especially Tim Kelly who mentored him for many years

Approval of Last Meeting Minutes

Martha Greene made a motion to approve the meeting minutes from August 15th. Patricia Young-Jones seconded the motion. With no further discussion and no objection, the minutes were approved.

Finance Report

Syteria Torrence and Charles Winney reviewed the current financials with the group.

Cathedral District-JAX

The group was updated on the partial closing on the sale of the adjacent property to the Cathedral by Vestcor on September 10, 2019 with the final closing late in 2019 or early 2020.

Council Reports with Metrics

- Worship, Music, & Arts
 - Information was distributed for recommendations for WMA with a request for all Vestry members to review for consideration and an upcoming vote in the upcoming budget process. Here is a summary:
 - Convert the Music Administrator role to full-time from part-time, with the position funded through the Cathedral's general operating budget.
 - Monies received from non-liturgical special music events will be put into the Special Music Fund which is separate from the Cathedral's general operating accounts.
 - Increase the budget for Special Music in 2020 to support current and additional music programming.

- All musical events at the Cathedral are to be curated and approved by the Canon for Music.
 - It was suggested exact funding dollars be prepared for submittal to the Finance Committee for review prior to the budget submittal.
- Parish Life
 - Bonnie Hardman presented an update on what upcoming plans are for the group through the next 12 months. See attached document for details.
- Christian Formation
 - A schedule of meetings is in place and running. There has been a change in leadership and the group will reach out to Fr. Allen and Owene Courtney in the near future for additional input.
 - They are working on a Legacy Film to be produced by the youth of parish of older members of the Parish spotlighting their contributions. A request was made for a loan of a video camera if anyone knew of one that could be acquired.
- Outreach
 - Family Promise is in progress and there is a need for more volunteers.
 - The HabiJax Project has been moved to 9/27 & 9/28 due to hurricane delays.
 - Other recent projects completed were the Blessing of the Backpacks and Blood Mobile on Sunday 9/15.
- Properties
 - Cool Solutions Group Audit results have been received and being reviewed by the Properties Committee to determine the Cathedral's priorities on issues to be addressed.
 - The committee feels strongly a commitment be made to fund the Reserve Fund annually.
- Stewardship & Development
 - Pledge Drive is in full progress culminating with Ingathering on October 27th.
 - The Cerveny Speaker series will bring members of many giving groups together at a reception held on 9/21 as a thank you.
 - Construction is coming along and the wood floors are installed in the Tailferro Hall entrance way.
 - There is planning being done to reenergize both the Preservation Fund and Legacy Society.
 - Facility usage is being reviewed to build a brochure for sales usage of Cathedral space.

Dean's Report

- The Dean proposed a group of parishioners start visiting and getting to know the members of St. Paul's by the Creek concerning the possibility of folding their congregation into the Cathedral.

Other Business

Dates to remember:

- Sunday, September 22nd - Becca Stevens – Cerveny Speaker Series – Preaching, Dean's Forum and book signing
- Sunday, September 29th – Parrish Family Reception for gift of new flooring after 11:00 am service
- Sunday October 27th – Ingathering Celebration and Cathedral Builders event

Closing Prayer

With nothing further, the meeting was closed in prayer.

Minutes submitted by Kitty Cash.

Parish Life Council
Notes for Vestry

1. Happy with Rally Day - will document what worked and what didn't at next PLC meeting
2. New Comer events - 4 per year (Oct, Dec, Mar, June) with progressive movement on "pathway" to membership. Cheryl Bowen is Captain
 - A. Meet & greet with volunteer activity sign ups
 - B. Check-ins on volunteering + discussion of "pathway" - including encouraging Confirmation/ Reception
 - C. More volunteer sign-ups as well as sharing from those who have transferred membership or have plans for Conf/Reception
 - D. End of year wrap-up
3. Tuesday Trippers - 1st Tuesdays Fellowship group. Laura Eldredge is acting Captain. First activity is Tapas and Art at Cummer Museum on 10-1-19 at 530pm.
4. Family Retreat - April 2020 - at either Crooked River State Park or Honey Creek Retreat Center - Both are in St. Mary's GA. Anticipated participation is 80 persons.
5. LGBTQ fellowship - need to plan a kick-off luncheon. Rob ?
6. Evangelism team - Jeff Davis and Louis Hunt as Captains. Meeting this week.
7. Pilgrimage in 2019 to Ireland.
8. Guild of the Good Samaritan - 50+ will be recruited and trained to replace Shepherd program. Marth Cox is recruiting team leads for this program.
9. Holiday events - each needs a Captain
 - a. Halloween - waterslide party on 10/27 (Sunday)
 - b. Thanksgiving
 - c. Ye Olde Christmas - potluck dinner on 12/11 (Weds)
 - d. St. Francis day
 - e. Pentecost
 - f. Rally Day

St. John's Cathedral
Worship, Music & Art Council
Vestry Meeting Report
September 19, 2019

Members of the Worship, Music & Art Council ("WMA") met on Tuesday, September 17, 2019. A quorum was not present.

1. The members of the WMA reiterated that it was WMA's intent that the Vestry vote on WMA's recommendations made to the Vestry in the July 30, 2019 WMA Report to Vestry, no later than the Vestry's October 2019 meeting. The WMA requests that the four items be placed on the Vestry's October agenda for discussion and vote. For the Vestry's convenience, the following is a portion of the WMA July 30, 2019 Report relating to the Cathedral's Music Ministry.

Music Ministry

The WMA discussed extensively the Cathedral's Music Ministry and agreed that the Cathedral should strive to grow the ministry. A more visible and robust high-quality Music Ministry will benefit of the Cathedral's parishioners, serve as a means for attracting more people to the Cathedral to worship, and likely inspire more financial support through donations to the Music Ministry. In this regard, the WMA voted and is excited to recommend the following measures to the Vestry:

- 1) Convert the Music Administrator role to full-time from part-time, with the position funded through the Cathedral's general operating budget.
- 2) Monies received from non-liturgical special music events will be put into the Special Music Fund which is separate from the Cathedral's general operating accounts.
- 3) Increase the budget for Special Music in 2020 to support current and additional music programming.
- 4) All musical events at the Cathedral are to be curated and approved by the Canon for Music.

The four recommendations are all consistent with and included in a) the Canon for Music's goals for the next four years, commissioned by the Dean; b) the recommendations of the Directors of the Stanley and Claudia Gordon Music Endowment, Inc.; and c) the recommendations contained in the July 2019 Update Draft of the Music Program 10-year Strategy Development Report prepared by parishioner Larry Shugart, at the request of Dean Kate.

The WMA believes that these four recommendations are the first step to

growing the Music Ministry. To create more music events, (liturgical and non-liturgical), the Special Music budget must be increased to pay musicians and other Cathedral costs. To administer the contemplated additional music programs (as well as the proposed Fourth (5th) Service and events such as a renewed "CAP Day," the Music Department requires more staffing. And finally, to ensure the continued high quality of the Cathedral's Music Ministry, music-related events should be curated, and vetted by the Canon for Music.

The WMA recognizes that Recommendations ## 1-3 impact the Cathedral's Budget, and thus believes it is appropriate for the Vestry to consider and vote on these recommendations prior to the commencement of the 2020 budget-making process. Additional recommendations related to other ministries connected with Worship, Music and Art, impacting the Cathedral's budget may follow.

The WMA looks forward to reviewing the Music Program 10-Year Strategy Development Report after it is presented to the Vestry in September. As the governing Council charged with making recommendations to the Vestry with regard to Worship, Music and Art, the WMA is poised to prioritize and coordinate the growth of the Cathedral's Music Ministry in coordination with the Cathedral's other programs, ministries and needs.

2. Wednesday Taize Eucharist at St. John's Cathedral

The members of the WMA discussed with Father Bob Dannals a proposal for a Wednesday Taize Eucharist at St. John's Cathedral on six Wednesday evenings during Lent. The service would be offered at 6:00 p.m. and last 30 minutes. Wonderful Wednesday classes would begin at 6:30 on these evenings. The estimated cost for the series is \$600 per week; \$3,600 total.

Working with Tim Tuller, Father Dannals' summary of his vision for the Lenten Series is attached:

Wednesday Taize Eucharist at St. John's Cathedral Six Lenten Wednesdays, 2020

A Sub-committee of the Worship, Music, Arts Council of the Cathedral met on Tuesday, August 27, 2019. The purpose of the sub-group is to explore in more detail the possibility of offering an additional worship service/series at the Cathedral.

The whole Council decided in early summer, 2019, to focus our attention on a "pilot" service during Lent, 2020, with the expressed desire to ask for formal and informal feedback/reflections at the conclusion of the series. This offering and feedback would be a good "test-run" on what the Cathedral might offer on a more permanent basis.

The Sub-committee was asked to advance a detailed plan based on this decision.

On August 27, the group designed the following plan:

1. We will offer a "Taize-type" Eucharist on Wednesday nights during Lent, 2020 — March 4, 11, 18, 25, and April 1 and 8;
2. The music will be primarily chosen from a body of congregational and "mantra" type singing developed from the Taize community in France. The singing will be accompanied by piano (and maybe by one or two other instrumentalists) and will include the possibility of four to eight choir members to lead the singing;
3. The services celebrant and homilist will be the Rev. Bob Dannals;
4. The service is intended to start at 6pm and conclude at 6:30pm sharp. It's important to start and end on time;
5. The service will be held in the Cathedral proper and will be simple in adornment, making use of upfront seating in a communal arrangement. We will make use of icons and candles, bringing focus and inspiration to an evening service. We hope to use a variety of icons written by people in the parish;
6. There will be short, 3-5 minute homily and simple and short forms for the Eucharist;
7. The liturgy will take the form of previous Taize services held in the Cathedral, and will include only one reading from scripture — a gospel reading appropriate for Lent;
8. The design and attraction (the intended "audience") is for members and visitors alike, who will be drawn to a more informal and "worship-friendly" liturgy in mid-week at a time and duration attractive for both the other programming happening on Wednesdays, and for people downtown who wish to be on the move following the

service;

9. Immediately following the service on April 1 and 8, worshippers will be asked to remain for an extra ten minutes to provide reflection, critique, evaluation, feedback on the series. This will be both verbal and written. Those not able to be present for these feedback sessions will be invited to fill out a short form on line. We will summarize views and opinions for appraisal regarding an on-going or future seasonal series;

The following summary provides the Cathedral community a sense of what this is and what can be expected, helping us promote this series during the coming months:

“The worship tradition represented in the Wednesday evening offering began many years ago in the ecumenical French monastic community called Taize. It is a quiet service of meditation, reflection, a reading from scripture, a short homily, music and a simple Eucharist. The experience finds its true meaning in the active participation of all assembled by focusing and deepening our faith through the power of prayer. Therefore, everyone is encouraged to participate as the Spirit leads them, whether that be in song, prayer, or quiet meditation. Much of our modern society offers entertainment for busy souls. This liturgy, instead of quickening our pace and enlarging the noise around us, quiets us, giving us a “peace which passes understanding.” This quietness does not happen at once, but gradually during the 30 minutes. There is repetition in the words of the music, there are periods of silence, and the reading is read slowly and the homily is intended more as a short reflection with a single point of focus. The service concludes with a simple and short Eucharist, during which participants can light votive candles or just be still in God’s presence. Join us this coming Lent. See this as part of your Lenten discipline to grow closer to God and each other. Step away from a busy and noisy world and enter a quiet place of renewal.”

The estimated cost for the series is \$600. per week; \$3,600. total. If the series proves successful, the committee will likely advance the proposal that a similar version be offered during Advent, 2020. The additional cost will be \$600. per week; \$2,400. total.

This comes from the Sub-committee with prayer and gratitude.

