

SJC RESPONDS TO AFGHAN CRISIS REFUGEE APARTMENT INVENTORY LIST

Below is a list of all items needed to fully equip ONE apartment for a refugee family. Catholic Charities (CC) personnel use this as a check-sheet when loading a truck for delivery to a specific apartment.

Please Note: The majority of items donated are “gently used”. See attached sheet “How to Send Donations” regarding delivery information. It is not necessary to donate new items; however, some donors choose to contribute new items such as: cooking utensils, dishes, pans, linens, cleaning products, and grooming products that can be purchased at Target, Walmart or Amazon. CC has links to all three on their website where donors can have the items delivered directly to Catholic Charities if they elect to do so. Catholic Charities website: www.ccbjax.org

Family Room	# Needed	# Donated	Kitchen	# Needed	# Donated
Dining Table	1		Silverware place setting	8	
Dining chairs	4-6		Dish set	1 set of 8	
Sofa	1		Pots & pans	6-8	
Chair	1-2		Baking dishes	3-4	
Table lamp	2		Mixing bowls	3-4	
Floor lamp	1		Serving bowls	3-4	
Desk lamp	1		Cooking utensil set	1	
End table	1-2		Can opener	1	
Coffee table	1		Trash can (13 gal.)	1	
TV	1		Drinking glasses	8	
TV stand/table/console	1		Mugs	8	
Bookshelf	1		Dish drainer	1	
Tablecloth	1-2		Dish drain board	1	
Placemats	8		Dish towels	8-10	
DVD	1		Pot holders	3-4	
Desk & desk chair	1		Colander	1	
Pictures/wall décor	3-4		Cutting board	1	
Doormat	1		Cooking knives	1 set	
			Measuring cups	1 set	
			Measuring spoons	1 set	
			Food storage containers	1 set	
			Coffee maker	1	
			Silverware tray	1	
			Toaster	1	

- Please inform SJC Refugee Committee via John Caulfield (caulfieldjp@yahoo.com) what item(s) you donated and how you delivered them. This list will be updated weekly off-line.
 - To arrange pick up of furniture, if needed, contact Courtney Partin (cpartin@ccbjax.org) at Catholic Charities
 - All items can be delivered to Catholic Charities at The Providence Center, 134 E. Church St., (behind the Methodist Church directly across from SJC) on Mondays, Tuesdays, and Thursdays from 9am-11am.
 - Very small items can be placed in the barrel marked “Afghan Refugees” outside of Ingram
- PLEASE MARK OR PLACE TAG ON ALL DONATIONS: “FOR SJC APT”**

Bedrooms	# Needed	# Donated	Cleaning Supplies	# Needed	# Donated
Mattress (Q/F)	1		Dish soap	1-2 bottles	
Mattress Twin	2		Bath & kitchen cleaner	2-3 bottles	
Box spring (Q/F)	1		Sponges	1 pkg	
Bed spring twin	2		Paper towels	1 pkg (3-6)	
Bed frame (Q/F)	1		Laundry detergent	1-2	
Bed frame Twin	2		Mop	1	
Headboard (Q/F)	1		Broom/dust pan	1 each	
Headboard Twin	2		Plastic trash can bags	1 box	
Dressers	2		Laundry basket	1	
Night stand	2-3		Aluminum foil	1	
Bed spread (Q/F)	1		Bleach	1	
Bread spread Twin	2		Bucket	1	
Sheet set (Q/F)	2		Vinegar	1	
Sheet set Twin	4		Baking soda	1	
Pillows	4		Murphy oil soap	1	
Blankets (Q/F)	1		Dish brush	1	
Blankets Twin	2				
Mattress cover (Q/F)	1				
Mattress cover Twin	2				
Pictures	4-5				
Lamp	2-3				
Alarm clock	1				
Clothes hangers	20-25				

Baby/Children	# Needed	# Donated	Bathroom	# Needed	# Donated
Crib & mattress	1		Towels	8-10	
Stroller	1		Trash can	2	
Highchair	1		Toilet paper	2 pkgs	
Crib sheets/layette set	3-4		Hand towels	8-10	
Blankets	2		Wash cloths	8-10	
Toys (multiple-any age)			Shower curtain	2	
Books/puzzles (multiple)			Shower curtain rings	2 sets	
			Toilet brush	2	
			Tissue	3 boxes	
Personal Grooming			Other		
Toothpaste	3-4 tubes		Light bulbs	7-8	
Toothbrush (adult)	2		Paper/pens/pencils	1 pkg ea.	
Toothbrush (child)	3		Drapes/curtains	As avail	
Shampoo	2 bottles		Curtain rods	As avail	
Bath soap	4-5 bars		DVD disks		
Deodorant	2		First Aid Kit	1	
Comb/brush	4-5				
Shaving (razors/cream)					
Feminine hygiene (pads)					

HOW TO SEND DONATIONS

WHAT TO SEND:

See attached *Apartment Inventory* list from Catholic Charities.

FYI: Apartments are small. Large furniture, e.g., king size beds, lg. dining room tables (vs. dinette tables), large or sectional sofas are too large for apartments with small rooms

Note: clothes are not needed at this time

WHERE TO SEND:

All donated items can be delivered to Catholic Charities at **The Providence Center, 134 E. Church St.**, (located behind the Methodist Church and directly across from SJC Church Street entrance) on Mondays, Tuesdays, and Thursdays from 9am-11am. Please label all donated items as follows: **"For SJC apt"**

LARGER ITEMS: Furniture and large items can be picked up once per week on an as needed basis. Please label: **For SJC Apartment"**

Contact: Courtney Partin at Catholic Charities to arrange pick up. E-mail: cpartin@ccbjax.org

ALTERNATIVES:

- 1) A barrel will be placed by Ingram for smaller items, e.g., linens, kitchen utensils, cleaning and grooming products, etc.
- 2) Monetary donations can be sent to St. John's Cathedral marked "Immigrant/Refugee Fund"
- 3) Catholic Charities is developing a registry with several on-line sources where donors can select items to be donated and directly delivered to the Providence Center on Church Street. This should be available next week.

CONTACT ANY MEMBER OF OUR SJC IMMIGRANT/REFUGEE COMMITTEE FOR QUESTIONS:

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VOLUNTEER OPPORTUNITIES

SORT DONATIONS: Volunteers are currently needed to sort donations at The Providence Center, 134 E. Church Street on Mondays, Tuesdays and Thursdays from 10:00 am to 2:00 pm. No sign-up is necessary. Volunteers can go to the Providence Center at those appointed times.

SET-UP APARTMENTS: Volunteers are needed to meet delivery truck and Catholic Charities personnel at specific apartments to arrange, organize and set-up apartments for arriving families. This involves 5 to 6 volunteers from late morning to early afternoon on specified days. Contact Courtney Partin cpartin@ccbjax.org for questions and inclusion on this volunteer list.