

**St. John's Cathedral
Vestry Meeting Minutes
August 20, 2020**

6:00 p.m. – Vestry Meeting begins

Members Present via Zoom Conference call

Tom Burrell, Michael Corrigan, Jayne Barry Hill, Jane Lester, John Sefton, Laura Lane, Claude Moulton, Martha Greene, Lisa McKenna, Bruce Barcelo, Martha Cox, Joe Kincart, Chris Haley, Charles Winney.

Quorum:

Yes

Clergy/Staff Present

Dean Kate, Bob Dannals, Debbie Johnson, Kitty Cash

Devotion

Tom Burrell gave the devotion.

Moment of Gratitude

WMA would like to officially thank Lewis Hunt, Megan Cochran, Lee Jordan and Julia for their evening Compline. It enjoyed by lots of people.

Jane Lester would like to give thanks for the life of Elise Higbe. She was very active with the Youth Group when she had youth and she was truly a “Youth Whisperer”.

Laura Lane wanted to thank Fr. Bob for all his good work on the first planning call.

Approval of Minutes July 16, 2020

Jane Lester moved to approve the minutes, Claude Moulton seconded, and the motion passed unanimously.

Financial Update

Debbie reviewed the attached financial documents. She reviewed what each of the documents contained. The documents were as of Aug. 11th. She requested anyone contact her if they had questions. Notice that giving is trending higher than the same date in 2019. The cash flow forecast is improved due to those donations. This new forecasting creates a projected deficit \$27,000 at year end. Claude Moulton asked for any results from recent Pledge Drive. Those will not be available until early September after the drive ends on August 30th.

Pledge Drive Update

Kate asked for updates from Martha Greene or Chris Haley. Martha reported the Pledge Drive satchels are out and being passed from parishioner to parishioner. They will be returned back August 25th with an ingathering on the 30th. More information will be reported at the next meeting.

Vestry Retreat

Jane Lester, Laura Lane have met with Bob Dannals and Donald Fishburne and they request that surveys be sent back by August 31st for the facilitator to have time to plan the next steps. Bob Dannals added that Kitty will arrange zoom calls for each member with either Bob Dannals or Kate along with Donald to review the survey and any other thoughts the member wishes to share. The retreat will cover the next 18 months only.

Council Reports

Outreach Council: Laura Lane stated they continue to meet via email. She thanks Debbie Johnson for her continued financial detailed reporting. Blessings in a Backpack going along with Duval County schools opening. The group has requested \$6,000 for the food packed. The packers have been lined up and this would cover food through December. Laura's desire is that after December the level of funding from SJC general fund would not continue at its current level. Laura said that the plan for 2021 would be for parishioners to donate the Blessing in a Backpack with directed giving versus coming from the General Operating Budget. Bruce is concerned using the memo line for designating a donation could cannibalize the

giving process. Joe suggested reaching out individuals asking them to where they would like their donations to be given. Claude suggested more publicity be given to the Blessing of the Backpack to the congregation.

Pastoral Care Council: Kate reported for the group that they are currently working on added to Realm to ability to more carefully track the calls being made by the Shepperd group and the Clergy.

Parish Life Council: Jayne Hill they met on August 2nd. The full report is attached in the Vestry packet. Their major project was Rally Day and due to Covid-19 it is very complicated. They focused on what committees are on-going right now. Nancy Purcell and Jon Baugh were present at the meeting. Bonnie Hardman has reached out to the people on the active committees asking for specific input on what they are participating in. Jayne asked the Vestry members to be sure to respond as soon as possible to the email sent out by Bonnie. Chris suggested as a roll call for each Committee during the zoom call.

Christian Formation Council Joe Kincart reported that they met yesterday. Not a lot has changed since the last report was sent to the group. There is a program called Sacred Ground that they are considering. Joe O'Shields and Owene are reviewing the program. There is support in the Council but they are reviewing the curriculum. Laura Lane reported that her EFM group is using the program right now. There is a program the day after the election to provide healing for the people who may be feeling disenfranchised.

WMA: Jane Lester asked everyone to read the report they received today. Tim Tuller is planning a 3-part organ recital in October. She suggested using the event as a development project.

Properties Council: Martha Cox was thankful that the RNC event was cancelled even though the hard work was done but it was a blessing not to have to use the information gathered from a security standpoint. She again thanks Lisa McKenna for her hard work in the planning stages.

Dean's Report

Kate explained the new term of Virtual Parishioners as people who worship virtually by viewing the virtual services, Morning Prayers, Compline, or other programs. She asked the Vestry to become familiar with the term "Church Plant". Some are local people but others are from out of town. SJC is keeping track of the numbers of how many people are watching online. Numbers are higher online then would normally be in church in July. Kate asked the group to consider if this is something that they would want to continue after the pandemic.

CD-Jax and Kate have been talking with UF school of Architecture about a master program to hold a city lab to use the church building during the week when the Sunday School rooms are not being used. The school would pay rent and the students would use the Cathedral District as a lab. It is very much in the planning stages. It is just ideas at this time.

Next Meeting

Thursday September 17th at 6:00 pm.

Closing Prayer

Minutes submitted by Kitty Cash.

**St. John's Cathedral
Vestry Meeting Agenda
Thursday, August 20, 2020**

6:00 p.m. – Vestry Meeting begins

Devotion/Opening Prayer- Tom Burrell

Moment of Gratitude

Approval of Minutes for July 16, 2020

Financial Report

Pledge Drive Update

Council Reports

- Outreach

- Pastoral Care

- Parish Life

- Formation

- WMA

- Properties

- Development

Deans Report

- Virtual Parishioners

- Cathedral District

Other

Closing Prayer

July 16, 2020

CAP Board Nominees

Nominate Returning Board Members

Class of 2021: Beth Jennison, Karen Montana and David Wingard

Class of 2023: Chuck Hedrick, Marty Kern, Charlie Margiotta, JP Saenz, Lisa Sanzone, Darnell Smith and Dr. Tim Snyder

Nominate New Board Members (Class of 2023)

Robbie Manners – husband of Teena Manners who is rotating off. Robbie is with Bank of America Merrill Lynch where he serves as Director of Merrill Edge. He has been with Merrill Lynch since graduated cum laude from UF in 2006. This past year, Robbie arranged for the Fore the Kids Golf Tournament to benefit CAP and he has also arranged for BAML volunteers to work in the CAP office.

Tracy Mcdougal – Tracy served on the board a few years ago but left when she transitioned in her career. A Jacksonville native, Tracy holds a degree in Health Care Administration from the University of Phoenix. She is a Certified Patient Experience Professional and Trainer at Mayo Clinic Florida. Tracy has a background in choral music and is very passionate about our mission.

Slate of Officers

Chair – Kristine Cherek

Chair Elect – Mark LaBorde

Treasurer – Bill Warden, returning

Secretary – Chuck Hedrick, returning

July 16, 2020

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This is a small sampling of cards and letters Kate receives from her "Virtual Parishioners".

\$ 1,000

Aug 3rd

Kathy Windsor

Dear Kate,

my husband, Robert, and I have a winter home in Ponte Vedra Beach and have worshipped at the cathedral several times. We receive news of your good programs and are happy to make a very small pledge to support them.

We have been watching your morning reflections and so appreciate them. The enclosed offering is in Thanksgiving for your helpful, thoughtful and accessible ministry.

Kathy & Robert Windsor
West Newton, MA

\$ 250

This check is in appreciation for the "live" services we have virtually attended at St. John's Episcopal Cathedral for several months now while the services at our own parish church were being videotaped.

Thank you,

Stella and Edward Stolecott
(Interlake, NM)

P.S. Dean Morehead's sermons were inspiring, thought-provoking, and very meaningful.

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Parish Life Council
July 12, 2020

The Parish Life Council Zoom meeting was convened at 12:15 PM on Sunday, July 12th.

Members present: Jayne Hill, Barbara Fiser, Susanne Swann, Mike Swann, Bonnie Hardman, Fr. Jon Baugh, Jeff Davis, Cheryl Bowen. Members absent: Laura Eldredge, Nancy Purcell.

Virtual Garage Sale Review - Susanne Swann reported that the sale went well, with 15 people joining in via Zoon, and several others phoning the sellers directly. About 50 items were sold, including a few offered by the Cathedral itself. For next time our biggest challenge will be to be able to take down, or (better) stamp "SOLD!" over items that have been sold, in real time as the sale proceeds. We should also have a template Word document that we can provide to potential sellers - that way everyone provides the required information, and it is all in the same format to make it easier to add to the sale catalog. Our Council owes a huge THANK YOU to Angela Corey for creating the sale catalog: a lot of work, and done beautifully. Angela also has an idea for how to mark items sold at the next sale. We encourage all members of the Council to send Angela a short Thank You note for her extraordinary efforts to make the sale possible. Angela's mailing address: Angela Corey, 1113 Hickman Road, Jacksonville FL 32216.

Cheryl Bowen advised us that the church still has 24 jars of peach preserves that have not been given away in our visitor packets. Decision was made to ask the bookstore to put them up for sale in the Bookstore. \$5 each., proceeds to benefit the Cathedral. Cheryl will contact Kathryn Bissette to request.

Rally Day 2020 - set for August 30th, and will be virtual only. How do we do it? We envision an online event - Cathedral website? Zoom? Realm? - that will feature a slideshow (Nancy Purcell inventory, with extra photos taken by Fr. Jon last year) of our ministries from last year's Rally Day. Susanne Swann suggested an online form connected to each individual ministry with the ministry name, leadership contact info, short description of what the ministry is able to do during social distancing (what we can do RIGHT NOW!), a note on how volunteers can participate, and then fillable space for their name and contact info, to be uploaded to a contact at the church who will be responsible for sharing with the ministry leader so they can make the contact. Barbara Fiser recommended that we also encourage participation by offering a significant gift card prize or prizes - participants would answer trivia questions, answers of which can be found within the online presentation. This will incentivize people to browse through the entire presentation.

Jayne Hill told us that we will be given the theme for Rally Day by clergy, and we will build the event from there. We need to build on last year's success despite the change in our circumstances due to the coronavirus. Jeff Davis noted that we cannot be successful unless we reach our parish members in significant numbers. Can we expect them to take the time to get online and give their attention to our presentation? He suggested that it would still be a good idea to mail out a Ministries Newsletter with photos of our ministries and an introductory paragraph from the leader of each. Fr. Jon asked if we should restrict this newsletter to those ministries that are still able to be active at this time, since several groups are currently furloughed until it is possible to meet in person (Shakespeare Reading Group, Celebration Choir, Foyer Groups, even Newcomers?)

Fr. Jon will email us a list of all the groups that participated in Rally Day last year. He also noted that getting this Ministries Newsletter pulled together before Rally Day would be very difficult. For now, make a slideshow? Jayne Hill reminded us that church revenues are down, and we should limit our planning to what we can afford. Let's keep Rally Day as our Fall Kickoff celebration event.

In order to mitigate the issue of getting people to "join" Rally Day, let's see about doing a video short (much as the Scouts did, or our 2020 graduating class) and appending it to our live-streamed church service at 10 AM. We will need some advanced PR to alert people to stay tuned as the service ends. Nancy Purcell can make the video available online as well. Can there be a few "LEARN MORE" buttons that people can click if interested in a featured ministry? Our focus needs to be on what people can participate in NOW.

Cheryl again noted that a Ministry Directory booklet or online tab on our website would be so helpful for our newcomers, for our information packets, even for current members. The issue here is how to keep the information up to date. Or - could each ministry do a short YouTube video for our website? This is a matter that needs further consideration in order to create something that will be usable and remain up to date.

It was noted that we have members who do not have access to our online offerings, and they must be included in our parish life. Barbara Fiser suggested that we leverage our Cathedral Quarterly newsletter, to include short descriptions of ministries seeking volunteers. Perhaps an insert? Fr. Jon suggested one quarter of our ministries in each Quarterly, grouped by related ministries. With a "featured" ministry article?

Jayne Hill will liaise with Nancy Purcell and Fouad Raja about video, photos and live-streamed presentation.

Bonnie Hardman will request a Zoom meeting for our group to reconvene next Sunday, July 19th at 12:30 PM.

The Parish Life meeting adjourned at 1:30 PM.