



Vestry Meeting Minutes
January 15, 2025
6:00 p.m.
St John's Cathedral

Call to Order: 6 pm

Members Present: John Bass, Donna Walker Bell, Martha Cox, Glenn Guiler, Paige Hakimian, Lewis Hunt, Will Ketchum, Patrick Kimball, Lisa McKenna, Meg Sacks, Shane Williams

Members Absent: Chris Collinsworth, Lloyd Lewis

Others Present: John Sefton, Subchancellor; Mike Bianchi and Jennifer Glassmoyer, GuideServe

Clergy and Staff Present: The Very Rev. Kate M Carroll, Dean; The Rev. Mark Anderson, Megan Cochran

Quorum: Yes

Opening Devotion: Meg Sacks gave a devotion on “but by the grace of God, so go I.”

Moment of Gratitude: Lisa McKenna- to Tim Miller for his work on the music suite renovations; Paige Hakimian- the cancer support group with Lisa McKenna; Dean Kate- to Liz McAlhany for donating a Steinway grand piano; John Bass- the Sanctuary Guild for all their behind the scenes work, especially through the holidays; Glenn Guiler is grateful to Sandra Kidd for her thoughtfulness and all she does for Pastoral Care.

Approval of Minutes: Upon review of the December 2024 minutes, Patrick Kimball moved to approve the minutes as amended and Martha Cox seconded. All in attendance approved the minutes with amendments.

Financial Report: Numbers are not yet complete for the end of year report so the December financials will be presented in February.

- **2025 Budget-** The budget presented is a consolidated budget based off historical expectations. Mike Bianchi and Jenny Glassmoyer explained the layout and changes that had been made since the December meeting. After reviewing the budget, Martha Cox moved to accept the 2025 budget and Lisa McKenna seconded. All present voted to accept the 2025 budget.
- **Audit Updates-** The 2023 trial balance has been submitted to Bill Abare and GuideServe is awaiting Abare's timeline for completing the audit. 2024 numbers will be completed by February and the 2024 audit can begin as soon as Abare is ready.

Loan Agreement- John Sefton presented a draft of the Loan agreement with CDJ and explained 2 changes made since December's discussion. Martha Cox moved to substantially approve as presented and Glenn Guiler seconded. All members present voted to substantially approve the loan agreement.

Diocesan Report: Will Ketchum continues working with Dean Kate to draft a memorandum to present in February to express a commitment to our relationship with the diocese. Upon approval by the Vestry, Ketchum will present the memoranda to the Diocese.

Council Reports

- **Formation:** The interfaith Dean's Forum has been well received and attended. More discipleship groups are forming. Rev. Christopher Martin will visit in March.
- **Parish Engagement:** Meeting is coming up
- **Pastoral Care:** Meeting next week. Recent chaplains meeting was productive.

- **Properties:** Only one boiler is working while we wait for parts. Replacement will begin January 20 or 21. Wifi has been installed on the 3rd floor. Grassy lot landscaping begins soon.
- **Stewardship and Development:** The 2025 stewardship theme is almost ready.
- **Worship, Music and Arts:** Many art offerings. The Bookstore had its best year of sales yet thanks to the new website. Spirals in the Sun events are building relationships across the diocese. The council is thinking about the logistics of worship.

Sr. Warden's Report: The new slates for Vestry, Alternates and Delegates are ready. The slate process has been helpful in bringing in people with needed skillsets.

SubDean's Report: Still working to fill open positions on staff. Monthly financial reports will begin to go out to Council heads in February.

Dean's Report: The Cathedral hosted its first ordination in almost a decade. It was very joyful! The Homelessness Commission work is very time-consuming and complicated, but it is done by great people. NAMI will hold a board retreat at the cathedral soon. Dean Kate will spend a week in India to visit holy sights and see Mother Teresa's mission.

Closing Prayer- At 7:15 pm, with no further business to attend to, Dean Kate and Fr. Mark led the vestry in prayer and the meeting was adjourned.