



Vestry Meeting Minutes
February 19, 2025
6:00 p.m.
St John's Cathedral

Call to Order: 6 pm

Members Present: John Bass, Donna Walker Bell, Martha Cox, John Erstling, Glenn Guiler, Paige Hakimian, Lewis Hunt, Patrick Kimball, Lisa McKenna, Laura Jane Pittman, Louis Russo, Adam Smith, Shane Williams

Members Absent: None

Others Present: John Sefton, Subchancellor; Jennifer Glassmoyer, GuideServe

Clergy and Staff Present: The Very Rev. Kate M Carroll, Dean; The Rev. Mark Anderson, Megan Cochran

Quorum: Yes

Opening Devotion: Glenn Guiler read A Prayer for God's People and a poem about standing up for love.

Introduction of New Members: Sr. Warden Martha Cox introduced and welcomed new members John Erstling, Laura Jane Pittman, Louis Russo and Adam Smith.

Moment of Gratitude: Dean Kate expressed gratitude for the upcoming gift from the Plummer Foundation. Patrick Kimball is grateful to Paul Calewatts for help moving furniture from the basement to various rooms around the campus.

Approval of Minutes: Upon review of the January 2025 minutes, Martha Cox moved to approve the minutes and Patrick Kimball seconded. All in attendance approved the minutes as presented.

Financial Report:

- **2024 End of Year Financial Report-** Jenny Glassmoyer explained to new members the way GuideServe sets up reports. GuideServe is still waiting for some outstanding invoices to be submitted before closing out 2024. It is not unusual for vendors to lag in submitting invoices, and GuideServe would prefer to close out the year accurately. Once final numbers are in, the Finance Committee will decide how much to transfer from reserve funds to cover the expenses. We have waited to make scheduled transfers so that we are not unnecessarily moving money out of interest-bearing accounts into the operating account.
- **January 2025 Financial Report-** Glassmoyer walked members through the reports for the year ending January 31, 2025. Spending is overall under budget due to staffing needs. Adjustments need to be made to pledge contributions based on prepaid pledges. Diocesan giving needs to be adjusted for the current year. Net assets are strong.
- **Audit Update-** All parishes in the Diocese are required to submit an audit each year. Our Auditor, Bill Abare, has promised to have 2023 completed by the end of March, and 2024 can begin in April to be completed in advance of the September 30 deadline.

Approval of 2025 Parochial Report: Upon review of the report to be filed by March 30, 2025, and minor edits being made, Louis Russo moved to approve the report and Martha Cox seconded. All members present approved the report as amended.

Formal Acceptance of Steinway Piano: The Vestry should carefully consider accepting gifts that are made to the Cathedral that come with a potential financial cost to avoid accepting a gift that would be a financial burden. Parishioner and former choir member Liz McAlhany gifted the cathedral an 1887 Steinway series C 7'4" piano and has also given financially to help pay for the maintenance. She would simply like to know it will be played now that her late husband Tom can no longer play it. Tim Tuller is thrilled to have the Steinway. The piano will live on the

stage and conversations are underway to install a lift to move it up and down to the floor when needed. John Bass motioned to formally accept the gift and Lisa McKenna seconded. All present voted in favor of accepting the piano.

Council Reports

- **Parish Engagement:** Archives would like people to remember that they are a resource if ever needed.
- **Pastoral Care:** The chaplain ministry is still going strong.
- **Properties:** The new roof over the Cathedral house is almost complete. The Center for Wellbeing will have an Open House on March 16. HVAC automation work has identified deficits in the system that need correcting.
- **Stewardship and Development:** 315 households have pledged a total of \$1.64 million for 2025. The council is committing to a 5-year review to engage households that may want to recommit to pledging.

Sr. Warden's Report:

- **Officer Nominations-**
 - Martha Cox Nominated Patrick Kimball as Jr. Warden. Lisa McKenna moved to approve and Louis Russo seconded.
 - Patrick Kimball nominated Donna Walker Bell as Clerk of the Vestry and Glenn Guiler seconded.
- **Council Assignments-** All council assignments have been filled and each vestry member sits on at least one council to serve as Vestry Liaison.
- **Sabbatical Donations-** Cox has found 4 parishioners who would like to anonymously give a total of \$20k towards Dean Kate's 2025 sabbatical. Cox motioned to vote to accept the donations at the March 19, 2025 meeting and John Bass seconded.
- **EPN 2025-** Dean Kate, Martha Cox, Lewis Hunt, Shane Williams and Megan Cochran will attend the 2025 EPN Conference in Kansas City.

Vicar's Report: The Rev. Mark Anderson provided a staffing update that a candidate has agreed to come on as Interim Assistant to the Clergy for 8 months. Tom and Linda O'Dell are doing great work with Newcomers and we are thrilled to have them.

Dean's Report:

- The India pilgrimage was made possible by donations and further sabbatical time will require donations as well.
- **Refugee Resettlement-** Lutheran Social Services has asked that the Cathedral help raise \$88k to help support 167 refugees who were brought here to resettle but have had their resettlement funds abruptly taken away by federal spending cuts. Kate has gotten the duPont Foundation to agree to provide a matching grant for half of the funds needed. Martha Cox moved the vestry support the fundraising effort to raise \$88,000 for the rent for the refugees identified by Lutheran social services and Patrick Kimball seconded. All members voted to support the fundraising effort.
 - Cox will convene a task force to gather details of non-profit needs in the community to present to the Vestry at a later date.

Closing Devotion in Memory of Charles Winney: Dean Kate led the members in remembering Charles Winney and sharing fond memories of him.