



Vestry Meeting Minutes

12/18/2025

6:00 p.m.

St John's Cathedral

Call to Order: 6 pm

Members Present: John Bass, Donna Walker Bell, Martha Cox, John Erstling, Lewis Hunt, Patrick Kimball, Laura Jane Pittman, Adam Smith, Shane Williams

Members Absent: Glenn Guiler, Paige Hakimian, Lisa McKenna, Louis Russo

Others Present: John Sefton, Subchancellor; Paul Arrington, Treasurer

Clergy and Staff Present: The Rev. Mark Anderson, Vicar; Megan Cochran, Parish Administrator

Quorum: Yes

Opening Devotion: Adam Smith read and reflected on Madeline L'Engle's *The Risk of Birth, Christmas 1973*

Moment of Gratitude: Patrick Kimball expressed gratitude to Kevin McKinney for assisting the artist with the latest art installation. Lewis Hunt is grateful to Paul Winarsky for his faithfulness as Cantor at 8 am services.

Approval of Minutes: Upon review of the November 2025 meeting minutes, Patrick Kimball motioned to approve the minutes, and Adam Smith seconded.

Financial Report: Shane Williams led the vestry through the financial statements provided by GuideServe for the month ending 11/30/2025.

- 2026 Prepaid pledges total more than 2025 prepaid pledges.
- Expenses are tracking with the budget
- Fr. Mark, Megan and GuideServe are working to continue paring down designated funds to clarify and simplify accounting.

Finance Committee Recommendations:

- Redistribution of Dot West Funds: In light of current financial conditions, the Finance Committee recommends the Vestry approve redistributing the leftover Music Suite renovation funds thus: \$40k to Gospel Music fund and \$81,409 to the Bookstore.
 - Lewis Hunt motioned to approve the redistribution of funds and Patrick Kimball seconded. All present vote to approve.
- Move Dan Hadwin Gift to Legacy Endowment: Vote was tabled until the Vestry can further discuss a policy for receiving and distributing undesignated estate gifts. In the meantime, the funds will be invested in an unrestricted investment account.
 - Lewis Hunt motioned to approve and John Erstling seconded. All present vote to approve the motion.
- Upon Receipt, immediately transfer \$300k of the \$333,333 Nursing Home Sale funds to Plummer Endowment: Vote was tabled until the Vestry can further discuss a policy for receiving and distributing undesignated estate gifts. In the meantime, the funds will be invested in an unrestricted investment account.
 - John Erstling motioned to approve, and Adam Smith seconded. All present voted to approve.

By Law Changes: John Sefton presented amended bylaws for the Vestry to review.

- Lewis Hunt motioned to notice the amended bylaws and vote on them at the January vestry meeting in advance of the February 1, 2026 annual meeting. Adam Smith seconded and all present voted to approve.

Draft Budget Report: Fr. Mark presented a memo that highlighted the most relevant budget assumptions in the Draft 2026 Budget so the Vestry can be aware of the priorities, proposals and assumptions discussed and recommended by the Finance Committee. The final 2026 Budget will be presented for approval in January.

Clergy Housing Allowances: Upon review of the 2026 Clergy Housing Allowances, which the IRS has designated as income that is not subject to taxation to alleviate financial burden associated with not living in church funded housing, Lewis Hunt motioned to approve the 2026 housing allowances as presented and Patrick Kimball seconded. All present voted to approve.

Vote on New and Alternate Vestry Slate and Delegates:

Patrick Kimball presented the proposed slates from the Nominating Committee:

Slate 1

Candidates For Vestry

(4 members for 3 Year Term)

Martha Cox
Shane Williams
Rebecca Black
JJ Howell

Vestry Alternates

(2 Alternates For 1 Year Term)
Marianne Murray
Caroline Nichols

- Patrick Kimball motioned to approve Slate 1 and Adam Smith seconded. All present voted to approve.

Slate 2

Diocesan Convention Delegates

Donna Walker Bell
Brooks Moore
Andrew Brown
T R Hainline

Alternates

(For One Year Term)
Glenn Guiler
Christopher Collinsworth

- John Erstling motioned to approve Slate 2 and Lewis Hunt seconded. All present voted to approve.

Council Reports- tabled for January meeting.

Senior Warden's Report: The Bishop's Search Committee is in its most intense phase now.

Vicar's Report: We are 99.3% of the way towards our pledge goal!

Dean's Report: Our seminarian, Ed Daniels, is here and beginning to participate in the life of the church.

Adjournment: There being no further business to discuss, the meeting adjourned at 7:30 pm.

Minutes respectfully submitted by Megan Cochran